



MBR-100: Membership – February 2, 2011

INCOSE is open to individuals, corporations, other business entities, governmental agencies, not-for-profit organizations, and academic institutions.

The membership is categorized as Individual, Senior, Student, and Corporate Advisory Board members for purposes of the annual dues structure and identification. Individual members may elect any membership category for which they are eligible. The member annual dues and first year sponsorship fee for CAB membership are shown in the INCOSE Price List. Any changes to membership dues must be approved by the Board of Directors.

Qualifications

Each membership year is twelve (12) months long. For Individual, Senior, and Student members, the membership year begins upon enrollment with INCOSE and continues for twelve months, at which time it may be renewed. For Corporate Advisory Board members, the membership year begins 01 January. New Corporate Advisory Board members will be assessed pro-rated annual dues to align their membership renewal dates to 01 January. Proration of annual dues for new Corporate Advisory Board members shall be monthly.

Individual members qualify for the Senior category if they meet both of the following conditions:

- a. They must be at least 64 years of age at the start of the membership year
- b. They must have maintained their Individual membership for the five (5) membership years prior to applying for the Senior category.

Individual members qualify for the Student category if they are considered at least $\frac{3}{4}$ time students by their educational institution.

The President of INCOSE may designate residents of certain countries eligible for reduced annual Individual member dues. A designation is valid for one (1) membership year, and may be extended or cancelled by the President for each subsequent membership year. The reduced rate shall be based on the Purchasing Power Parity (PPP) of the per capita Gross National Income for each country based on the World Bank's World Development Indicators database. The most recent PPP data available for preparing membership renewal material will be used. For residents of the countries designated by the President, members may, but are not required to, avail themselves of:

- 75% of the standard Individual member annual dues if the PPP for the country in which they reside is at least 25% and is less than 50% of the PPP of the U.S.
- 50% of the standard Individual member annual dues if the PPP for the country in which they reside is less than 25% of the PPP of the U.S.



Benefits

Systems Engineering, the journal of INCOSE, and INSIGHT will be provided in electronic format to all members at no additional cost. Hard copies of Systems Engineering and INSIGHT are available to members at the INCOSE Member Discounted Price per Policy TEC-101. The INCOSE Systems Engineering Handbook will be provided in electronic format to all members at no additional cost.

Members have access to INCOSE Technical Working Groups and their work products.

Senior members receive a 50% discount on their registration and other program fees for the International Symposium, and the registration fee for the International Workshop is waived.

Student members receive reduced rates for the registration and program fees for the International Symposium.

Administration

Upon joining, all new Individual members and Student members will have the option of selecting affiliation with a chapter or being a member-at-large (not affiliated with any specific chapter). Individual, Senior, and Student members may change their affiliation at any time.

For each member enrollment, chapters shall be remitted dues shares as shown in the INCOSE Price List. Chapter dues shares for members-at-large will be placed in a general account to be used for the benefit of the membership.

Chapter Shares for US chapters are sent twice a year; March (for memberships paid in the months September-February) and September (for memberships paid in the months of March-August). Dues share are sent directly to the Chapter bank account provided by the Chapter Treasurer. Chapter Treasurers will be notified by email and provided a copy of their chapter share report.

Dues are payable upon initial enrollment with INCOSE, and subsequently at the start of each membership year.

If a CAB member divests a portion of its company, then the divested company shall be considered a new CAB member upon submission of a CAB application and payment of the Annual Dues as shown in the INCOSE Price List. The divested company shall not be required to pay the First Year Sponsorship fee.

Non-payment of Dues

An Individual or Student member dropped from INCOSE for non-payment of dues may be reinstated upon payment of the member's dues. If membership has lapsed, then the membership year for that member will change to a new 12 month year that starts with the renewal date. The member number



will remain the same for lapsed members who renew their membership as members retain their member number for life.

A CAB member dropped from INCOSE for non-payment of dues may be reinstated as an active member by administrative action upon request for reinstatement and payment of the lesser of back dues or the first year sponsorship fees. Such dues and fees will not be pro-rated.

Membership Directory

The membership directory will include names and contact information for Individual, Senior, and Student members, except those who have indicated a desire not to be included in the directory. Release of the membership directory information for any use other than INCOSE official business requires approval by the Board of Directors. New membership applications and renewal notices will afford members a means to elect or refuse:

1. Inclusion of their names and personal information in the directory, and
2. Distribution of their names and personal information for any other purposes.
3. Receipt of paper ballots.

SUPERSEDES: October 2, 2010

APPROVED BY: INCOSE Board of Directors, Phoenix, AZ, USA, February 2, 2011

MAINTAINED BY: Member Board