



## **WMC-100: Ways and Means – July 15, 2010**

### **Structure**

The membership of the Ways and Means committee shall consist of the following voting positions:

- (a) President Elect
- (b) Secretary
- (c) Treasurer
- (d) Corporate Advisory Board Representative
- (e) Communications Committee Representative
- (f) Member Board Representative
- (g) Events Committee Representative
- (h) Technical Operations Representative
- (i) Ways and Means Chair
- (j) Ways and Means Co-chair

The Managing Executive shall be a non-voting member of the Committee.

No proxy voting shall be allowed, only persons who are members of INCOSE shall be allowed to vote, and each eligible voting person has only one (1) vote, without regard to the fact that an individual may hold more than one position listed above. A quorum shall be at least three (3) voting members.

The Ways and Means committee shall be led by a Chair and a Co-Chair, selected by the committee and approved by the INCOSE President. The Chair and Co-Chair shall serve a two (2) year term from the date of approval by the President. There is no term limit, but the committee and the president shall revalidate the selection and approval every two (2) years.

The Chair shall serve as liaison between the committee and the Board of Directors. If the Chair is unable to represent the committee to the Board of Directors, the Co-Chair shall serve as the liaison. The Chair and Co-Chair shall arrange for meetings and telecons of the group as needed. The Chair and Co-Chair shall ensure agendas for the meetings and telecons are distributed in advance and minutes are distributed afterwards to the committee.

The Ways and Means committee shall create subcommittees as needed to fulfill its charter and goals.



## **Charter**

The charter of the Ways and Means committee is to maintain order for organization and operation of INCOSE.

In pursuit of this goal:

1. The Ways and Means committee shall develop and maintain the technical content of the Bylaws and work with the Board of Directors, Corporate Advisory Board, Technical Operations, other committees, and other INCOSE entities established by INCOSE policies and Bylaws. The committee is responsible for seeing that the technical content is provided to the Managing Executive for archive and distribution.
2. The Ways and Means committee shall provide policy change coordination.
3. All policy change recommendations shall be submitted to the Board of Directors for approval.
4. The Ways and Means Committee Chair shall maintain copies of all Policies, and is responsible for providing the INCOSE Administrative Office with approved versions of all Bylaws and Policies.
5. If review by legal counsel is required for any Bylaw or Policy change, the Ways and Means Chair shall obtain an approval to proceed with a legal review by majority vote of the Board of Directors and shall coordinate the review with counsel upon obtaining the approval to proceed.

**SUPERSEDES: September 25, 2008**

**APPROVED BY: INCOSE Board of Directors, Chicago, IL USA, July 15, 2010**

**MAINTAINED BY: Secretary**