## Special Instructions for Attending an INCOSE Chicagoland Chapter meeting at the Hospira meeting site

## **Getting to the meeting location:**

Hospira is located at:

375 North Field Drive H3 Building / R&D Innovation Conference Room Lake Forest, IL 60045

The conference room will typically be ready by 6pm unless previously announced otherwise.

IMPORTANT: If you are NOT a Hospira employee with a badge, you will need to come to the area outside the meeting room and get the attention of someone in the meeting room to come let you in the locked side door just outside the meeting room. Knocking on the windows and/or waving your arms wildly should work. The area to knock is highlighted on the second map.

Maps are on the next two pages.

Conference Room phone number is 224-212-6615. If you dial this, it will likely be already dialed into the meeting presentation. Use the contacts below if you need to call.

The meeting host and primary contact is Paul Kotnik / <a href="mailto:paul.kotnik@hospira.com">paul.kotnik@hospira.com</a> (cell 248-302-3867)
The secondary contact is Iqbal Shahid / <a href="mailto:iqbal.shahid@hospira.com">iqbal.shahid@hospira.com</a> (cell 408-655-6885)
The last line of defense is Bill Day / <a href="mailto:william.day@hospira.com">william.day@hospira.com</a> (cell 847-254-1236)



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