

HRA-INCOSE BoD Meeting Minutes
Tuesday August 14, 12:00 – 1:00 PM Teleconference
Minutes in Blue Italic Text

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1. Call To Order (1 minute)

The meeting was called to Order at *12:10 PM*

2. Roll Call & Quorum (2 minutes)

A simple majority Chapter Officers is required for a Quorum.

Officers (Quorum of	Name	Present	Other
President	Bill Olson	<i>X</i>	
Vice President	Chris Orłowski	<i>X</i>	
Treasurer	Sherry Maclay	<i>X</i>	
Secretary	Kelly Moses	<i>X</i>	
Past President	Becky Reed		
Web Master	Christy Mazza		
Director at Large for Programs	Tad Walls	<i>X</i>	
Director at Large for Membership	Michele King	<i>X</i>	
Director at Large for University Liaisons	Michael Plumb		
Director at Large for Publications	Dan Fontaine		
Director at Large for Training and Education	John Clark	<i>X</i>	
Members & Invited Guests in attendance	Name	Present	Other
G2SEBOK:	Al Motley		
Peninsula Engineers Council - Representative	Kevin Topp		
Director Media Relations	Steve Forehand		
Technical Committee - Lead	Kevin Topp		

3. Perfect the Agenda (2 minutes)

Changes can be proposed by any BOD member, but require a president approval or a ¾ majority vote of those present to be added.

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4. BoD Member Reports (35 minutes)

BoD members should provide a short report to the secretary even if they can not attend the meeting.

Report & Discussion	
President (4 minutes)	
Vice President (3 minutes)	<ul style="list-style-type: none"> • HRA INCOSE EOY Nomination – <i>PEC package has been sent out, Kevin Topp has been nominated. Chris will send another email requesting nominations for the PEC Engineer of the YEAR HRA - INCOSE candidate</i>
Treasurer’s Report (8 minutes)	<p>Appendix A <i>John’s check to void should be received and has not yet been. Check from IS for \$2900 should also be in the mail box. Sherry will check</i></p> <p><i>Sherry proposed to the BOD to support the York River Academy in a Career Day. No date currently scheduled. This will be placed as new business for an upcoming meeting.</i></p>
Secretary’s Report (1 minutes)	<ul style="list-style-type: none"> • Request approval of July 10, 2007 Minutes (sent in same email as 8/14/2007 Agenda V1.0 Draft) – <i>Kelly sent wrong file and will resend with 8-13-2007 draft meeting minutes.</i> <p>Need a volunteer to draft a Communication Plan to include configuration control of email distribution to membership. -</p> <ul style="list-style-type: none"> • HRA INCOSE communications - effectiveness, following process, etc.
DaL – Programs (7 minutes)	<p>Current Calendar – Appendix B</p> <p>General:</p> <ul style="list-style-type: none"> - September's dinner meeting is on Sept 18th - speaker is Todd Smith - location is the Omni in Newport News - Only a few HRA INCOSE members have RSVP'd for next week's dinner meeting - the PMI guys are beating us - lets change that! – <i>send RSVPs to Tad</i> - Risk Conference discussion items in “New Business” - <i>John expressed concern that the next four dinner meetings are on the North side. Tad will revisit this and work with the presenters to see if he can even out the distribution of dinner meetings between north and south locations</i> - <i>Holiday party discussion – looking for nominations for a location. Tad will send out an email.</i>
DaL - Membership (3 minutes)	<p>Membership report – Appendix C</p> <p>Chapter Awards Points Criteria (Membership), HRA Trifold-Updated, Membership Renewal Plan Template, Professional Organization Student Membership Policy Comparison Spreadsheet</p> <p><i>Chris will send “Ambassador Plan” information to Michele</i></p> <p><i>Michele will include point/membership information for year end</i></p> <p><i>Michele will make available membership information form (Michele – which one, please) during the November risk seminar.</i></p>
DaL - University Liaison (2 minutes)	

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Report & Discussion	
DaL – Publication (2 minutes)	
DaL – Training & Education (2 minutes)	<ul style="list-style-type: none"> • Status of SSEC at ODU. Do we want to do it on a weekend? – <i>this has never occurred on a weekend locally. Possibly it should be a one day, 8 hour versoin. Current dates on hold are 9/15 – 9/16; however this does not fit well with John’s schedule and it is not yet confirmed.</i> <ul style="list-style-type: none"> • <i>John needs approval for funds for purchase of lunch and snack to be catered and advertising. BoD approved (Sherry, confirm this!)</i> • <i>John will start working with the person in charge of MECS forum. This event will have a charge</i> • What is the status of making the tutorial an official technical product? <i>\$2900 was made for IS event. John has sent three files to the technical leadership team for review.</i> • What do we want to charge for the SSEC (on-line, remote seminar, and local seminar)? <i>Frank, in New Jersey, wants a course. John would ask for all his expenses to be paid plus \$100 per hour plus \$2000 for the HRA – INCOSE chapter.</i> • Cost for CSEP training in Sept, at Nov risk conference and the online course – <i>Note, CSM charged \$24K for CSEP training</i>
PEC Representative (2 minutes)	
Web Master (2 minutes)	
Chapter Brief from INCOSE	
INCOSE Contact	
Becky’s Corner	
Technical Committee	

5. Old Business (10 minutes)

Action Items – *Action Items not reviewed as a result of time constraints and need to focus on the upcoming Risk Seminar*

Action Item Mtg Date & A/I No	Due Date	Assigned To	Finish Date	Title - Description
05-15-06 #2	June 15	Tad/Kelly	Ongoing	Buy a new banner with the new logo Nov – Logo has been revised <i>No change.</i>
1-17-07 #8		Bill		HRQMC Seminar: Bill will call Mike Plumb and coordinate.
2-13-07 #15		Kelly		Work on Communication Plan revision to incorporate Acteva capabilities – <i>Kelly asked Bill where the Communication Plan might be located, it is not on the disk provided to Kelly by Andy in January 2007</i>
3-20-07 #17	4-17-07	Bill		Find Chairperson for RM Seminar <i>On-going</i>
3-20-07 #18		Andy/Tad	Partial	Develop management plan for RM Seminar <i>On-going</i>

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Action Item Mtg Date & A/I No	Due Date	Assigned To	Finish Date	Title - Description
6-13-07 #1	6-21-07	Tad		Write an article on the Mike Fontaine event and send it to Dan Fontaine for inclusion in the newsletter.
6-13-07 #2	6-21-07	Bill		Write an article on the Wine & Cheese social and send it to Dan Fontaine for inclusion in the newsletter.
6-13-07 #3		Bill/John		Get the CSEP Tutorial to be an official INCOSE product and under official INCOSE configuration control. John plans to finalize the Tutorial slides and submit them to the INCOSE TLT by the end of July 2007 for final approval and posting on INCOSE Connect as a Technical Product.
6-13-07 #5	7-30-07	Tad		Use up to \$2000 to book a space for the Risk Management Seminar.
6-13-07 #6	6-30-07	Michele/ Kelly		Can Futron do an Open House?
6-13-07 #7	6-30-07	Bill		Write email to INCOSE to ask for speakers for the Risk Management Seminar.
6-13-07 #8	6-30-07	Michele		Reply to the lapsed member who completed the Lapsed Member Survey.
6-13-07 #9	6-30-07	Michele		Find out how many INCOSE members signed up for membership at the Tutorial in Sept/Oct 2005 and are still members.
6-13-07 #10	7-10-07	Michele		Review the Requirements in Section 3: Membership of the 2004 Chapter Awards Submission sheet. Report on what we're meeting/not meeting at the next meeting.
7-10-07 #31	8-14-07	Chris		Review Treasurer's Excel File and assist Sherry with reconciling accounts with categories
7-10-07 #32	8-14-07	Chris/Bill	Partially complete	Coordinate Sponsorship Information and Dissemination Process

6. New Business (15 minutes)

Topics of discussion

New Business	Discussion & Decision
1. Advanced Risk Management Seminar	<p>Risk Conference:</p> <ul style="list-style-type: none"> - Need volunteers to help coordinate – <i>examples, name tags, registration process, Chris immediately sent Tad the WBS file for managing a symposium/conference.</i> - Need panel to review abstracts – <i>at time of meeting, 7 abstracts had been received. Panel to review abstracts tentatively includes: Bill, Chris, Tad and John</i> - Review of current list of speakers - Proceedings - website sufficient? <i>CD vs Print was discussed, depends on price and what we will get from Ana Kerns</i> - Marketing budget? Honorarium (tax implications)? <i>Ana Kerns – marketing/fliers. Can we hire her?</i> - Marketing flier requirements - <i>requesting approval for \$500, need a catchy flier</i> - CSEP credits?

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New Business	Discussion & Decision
	<p>- Level of NGNN E47 support for conference website? – <i>Christy will help with website, Chris will speak with her about it, approximate level of effort 10 hours</i></p> <p>- Payment - in advance using Acteva (extra \$2 fee) or at the door? <i>Discussed \$60 conference fee. If we use Acteva, HRA-INCOSE will pay \$2 Acteva fee.</i></p> <p><i>Current Room size at Hotel is 50. 75 maximum</i></p>
2. Planning for Christmas Party	
3. 3rd Annual SSEC , a 2 Day Review Seminar on the INCOSE SE Handbook V2a	<p>Hold at ODU in September? Move to or duplicate at the November risk event? What fee should we charge? ODU has a location on hold (room 128 in the Miles Godwin Building on Saturday 15 & Sunday 16 September from 8am - 5pm.), but is still trying to schedule the Webb Center or Ted Constant Center. John has inquired to Andres Sousa-Posa (MECS leader at ODU) to find other spaces & dates. Andres says there are many opportunities, and MECS could administrate the SSEC for us.</p>
4. Web-based CSEP Tutorial this fall/winter, an repeat of the web-based CSEP Tutorial held Jan-Mar 2007	<p>Does HRA want to host this again? What fee should we charge? John will begin Friday Sept 14 plus or minus a week. Sherry – please setup the Activa on-line registration site. Kelly – either you or Sherry please setup registrant access to the INCOSE Connect site.</p>
5. IS 2008 CSEP Tutorial	<p>The IS 2008 committee has requested that the CSEP Tutorial be presented at the IS 2008 in the Netherlands. However, the IS 2008 committee has decided that all tutorials will be no cost to the attendees, and thus no income for the presenters. How much expense will HRA cover?</p>
6. IW 2008	<p>The IW 2008 will be held in Albuquerque NM again in Jan/Feb 2008. How much expense will HRA cover?</p>
7. MECS	<p>What participation will HRA have? Thus far, HRA is not listed as a sponsor / participant. Registration is now open at http://www.regonline.com/Checkin.asp?EventId=146535. John will present his paper on “SoSE and FoSE from a Standards Perspective” that he presented at the INCOSE IS 2007. He is discussing additional presentations, including the CSEP Overview and Stand on Standards, with Andres Sousa-Poza (MECS). John’s registration cost is \$624. How much expense will HRA cover?</p>

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Attachment A – August 2007 Treasurer’s Report

CAT	Chk Number	Item (Check No or Description)	Budget	Credit	Debit	Balance
GFS	2565	BOD Install/ Frames/ Kelly Moses reimburse-hor deurves			\$22.00	\$6,686.52
SUB	2566	BOD Installation/ S Maclay reimb for pre-dinner finger food			\$69.17	\$6,617.35
ADV	2567	Donation to NASA Eng Week			\$100.00	\$6,517.35
	2568	VOID			\$0.00	\$6,517.35
SPK	2569	Andy Schuster Reimbursement Gift Card and Badges			\$34.71	\$6,482.64
SPK	2571	Andy Shuster Reimbursement Feb 15 Speaker Dinner			\$20.98	\$6,461.66
SEB	2572	PEC Banquet Table (check 2568 Void) Carmen Boelte			\$210.00	\$6,251.66
INC		Patrick Kennedy-12-22-06 Xmas party		\$15.00		\$6,266.66
ITT		Colleen Farrell SE Handbk tutorial 1-12-07		\$25.00		\$6,291.66
ITT		Acteva-(qty= 4)Tutorial INCOSE SE Hndbk-SE certif		\$91.48		\$6,383.14
BOX	2579	HRA INCOSE --P.O.Box Payment	\$30.00		\$28.00	\$6,355.14
SEW	2573	IW 2007/ John Clark	\$500.00		\$446.00	\$5,909.14
ICD		Deposit Check-Reimbursement of HRA INCOSE from WMA INCOSE for MARC04		\$1,745.13		\$7,654.27
ITT		Acteva Tutorial INCOSE SE Hndbk-SE certif		\$68.61		\$7,722.88
ITT		Acteva Tutorial INCOSE SE Hndbk-SE certif		\$108.00		\$7,830.88
ITT		Acteva Tutorial INCOSE SE Hndbk-SE certif		\$1,914.56		\$9,745.44
ICD		Deposit from Wire Transfer/ INCOSE Share		\$276.00		\$10,021.44
MTG	2570	IEE Dinner Meeting Payment to Restaurant			\$658.84	\$9,362.60
INC		IEE Dinner Meeting (cash Payment)		\$280.00		\$9,642.60
INC		IEE Dinner Meeting (2 checks--2 cks & cash dep together= 320 deposit slip)		\$40.00		\$9,682.60
INC		IEE Dinner Meeting (Acteva online payment)		\$120.00		\$9,802.60
		Flowers to Funeral -Mother in law of Bill Olson via FTD \$76.48 SC Maclay paid (Rep	\$0.00		\$0.00	\$9,802.60
ITT		Acteva Tutorial INCOSE SE Hndbk-SE certif		\$22.87		\$9,825.47
INC		IEEE Reimbhursement for Dinner Meeting		\$50.00		\$9,875.47
STR	2574	Scott McLellan			\$130.00	\$9,745.47
BNK		Bank Service Charge			\$13.50	\$9,731.97
MTG/ SEW	2575	Tad Walls Reimbursement Speaker Meal 5-31-07			\$30.00	\$9,701.97
SWC	2576	Becky Reed- Wine and Cheese Party 6-2007			\$300.00	\$9,401.97
	2577	VOID- SE-IS 2007 John Clark request to void check -pymt for IS Fees (SES)			\$0.00	\$9,401.97
MTG/ SEW	2578	Tad Walls Reimbursement Omni Deposit- Fall Seminar			\$250.00	\$9,151.97
	2580	VOID			\$0.00	\$9,151.97
MTG/ SEW	2581	Johnny Carino's Italian Grille 7-26-07			\$35.00	\$9,116.97

HRA-INCOSE Program for 2007

	INCOME		YTD		
			Budget	Actual	
Chapter Dues		ICD	\$1,700.00	\$2,021.13	
Chapter Mtg		INC	\$2,300.00	\$505.00	
Sponsorship		ISP	\$1,230.00	\$0.00	
Tutorials		ITT	\$1,000.00	\$2,230.52	
Total Income			\$6,230.00	\$4,756.65	Difference IAW Budget \$1,473.35 No Change

	EXPENCES		YTD		
			Budget	Actual	
Chapter Meeting		MTG	\$2,300.00	\$938.84	
Chpt Mtg Subsidy		SUB	\$200.00	\$69.17	
Chpt Mtg Speaker		SPK	\$200.00	\$55.69	
Gift for Speaker		GFS	\$100.00	\$22.00	
Speaker Travel Reimbursement		STR	\$400.00	\$130.00	
Postage Box		BOX	\$30.00	\$28.00	
Advertising		ADV	\$0.00	\$100.00	
Sponsored Event- PEC Banquet		SEB	\$200.00	\$210.00	
Sponsored Event- Workshop		SEW	\$500.00	\$446.00	
Sponsored Event- Symposium		SES	\$1,000.00		
Sponsored Event- Wine & Cheese		SWC	\$300.00	\$300.00	
Sponsored Event- Christmas Party		SCP	\$1,000.00	\$0.00	
Bank Service Charge		BNK		\$13.50	
Total Expences			\$6,230.00	\$2,313.20	Difference IAW Budget \$3,916.80

Balance of Total Actual Income and Total Actual Expences	\$4,756.65	\$2,313.20	\$2,443.45
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HRA-INCOSE Program for 2007

Attachment B –HRA-INCOSE Program for 2007

HRA-INCOSE Program for 2007 – August Report

Upcoming Events - Confirmed HRA-INCOSE Program ideas for 2007					
Date	Event Type – <u>Event Title</u> – Presenter	Location	Points	Budget	Notes
Aug 14	BOD 12-1	Telecom	25	0	
Aug 23	Dinner Meeting- <u>Who Moved My Risk?? Integrating Risk Efforts Between Systems Engineering and Project Management</u> , Becky Reed & Steve Waddell	Sam’s Spaghetti and Steak House, Newport News	100	-150	
Sept 11	BOD 12-1	Telecom	25	0	
Sept 13 & 14	3rd Annual SSEC, a 2 Day Review Seminar on the INCOSE SE Handbook V 2a	ODU Web Center	800	1500	John Clark is Lead, this will be a repeat of the INCOSE IS event. John is coordinating with ODU.
Sept 18	Dinner Meeting - <u>Configuration Management Change Control Boards</u> – Todd Smith (NG Systems Engineer)	Omni Hotel, Newport News	100	-120	RSVP to Tad by <u>10 September</u>
Oct 9	BOD 12-1	Telecom	25	0	Perhaps a dinner meeting?
Oct 10	AIChE/INCOSE Dinner Meeting - <u>V&V of a new Chemical Engineering Process</u> - Jale Akyurtlu, Hampton U,	Al Fresco Risterante, Newport News	200	-100	Abstract and title are due on July31st – TW sent email on 6/4 to confirm.
Nov 8-9	Advanced Risk Management Seminar	Omni Hotel, Newport News	2000	3000	
Nov 11	BOD 12-1	Telecom	25	0	
Dec 11	BOD 12-1	Telecom	25	0	
Dec xx	Holiday Party	TBD			Bill Olson’s House?
Jan TBD (08)	Dinner Meeting <u>Installation of Officers</u>	TBD	0	-250	Free Dinner for Officers

HRA-INCOSE Program for 2007

Rev 0.17, 3/20/07, by Andy Schuster HRA-INCOSE DaL-Programs 2007

Completed HRA-INCOSE Program ideas for 2007					
Date	Event Type – <u>Event Title</u> – Presenter	Location	Points	Budget	Assumptions
			1740	\$ 1,007	
Jan 09	Dinner Meeting <u>Installation of Officers</u>	Gus's at Ramada Plaza in VB	0	-250	50+10*\$20 Plaques & Free Dinner for Officers
Jan 16	BOD 12-1	Telecom	25	0	
Jan 12 thru Mar 30	Online Tutorial <u>Tutorial on the INCOSE System Engineering Handbook in Preparation for SE Certification</u> - John Clark	Teleconference https://connect.incose.org/tut/sehandbook/	800	2075	Charging \$25/attendee, net to HRA is 23.50. Net to HRA-INCOSE 2/2/07
Jan 25	Seminar <u>Hampton Roads Quality Management Council Community of Practice Seminar #2</u>	ODU	0	0	HRA-INCOSE involvement is unknown
Jan 27- 31	<u>2007 INCOSE International Workshop</u> J. Clark & B Reed have requested funding from HRA	Albuquerque, New Mexico	100	-500	50 points per attendee
Feb 15	IEEE/INCOSE Dinner Meeting <u>Engineering Professional Certification, by Jim Lowe, General Council HSMM</u>	Al Fresco Ristorante 11710 Jefferson Newport News VA	100	-108	=30+30+48 Speaker's Gift, Dinner, and member price difference (8*6)
Feb 13	BOD 12-1	Telecom	25	0	
Feb 21,	<u>PEC Career Day, NASA LARC</u> 10-12	Reid Conf Ctr	200	-50	Kevin has lead, we buy PIZZA for kids
Feb 22,	<u>PEC Career Day, NASA LARC</u> 10-12	Reid Conf Ctr	200	-50	
Feb 24 Sat	<u>PEC's National Engineers Week Award Banquet</u>	Plaza in NN	240	-160	Kevin has tickets assume dan plus 3 or 4*\$35
Mar 20	BOD 12-1	Telecom	25	0	
Mar 29	General Membership Meeting <u>CSEP Application Overview</u>	Tidewater Community College	0	50	Mike Plumb and Andy Schuster to arrange, with John Clark as speaker
Apr 13	BOD 12-1	Telecom	25	0	
May 2 Wed	Dinner Meeting <u>NAVY Risk Exchange</u> , Scott McClean, NAVAIR	China Buffet, Military Hwy	100	-130	
May 8	BOD 12-1	Telecom	25	0	

HRA-INCOSE Program for 2007

Rev 0.17, 3/20/07, by Andy Schuster HRA-INCOSE DaL-Programs 2007

Completed HRA-INCOSE Program ideas for 2007					
Date	Event Type – <u>Event Title</u> – Presenter	Location	Points	Budget	Assumptions
May 31	Dinner Meeting <u>Transportation Technology and Systems Engineering Relationship</u> Dr. Mike Fontaine, ODU	Orapax in Ghent	100	-30	Booked side room at Orapax.
June 2	<u>Wine & Cheese Party</u> - General Membership Mtg	Reed/Waddell Residence	100	-250	
June 13	BOD 530-700	Ruby Tuesday's; College Drive in Suffolk	25	0	Dinner Meeting
June 24-28	<u>INCOSE – International Symposium</u>	San Diego	100	-1000	
July 10	BOD 12-1	Telecom	25	0	
July 26	<u>Cross SYSCOM Systems Engineering</u> , Chris Utara	Johnny Carinos	30	-120	

HRA-INCOSE Program for 2007

Rev 0.17, 3/20/07, by Andy Schuster HRA-INCOSE DaL-Programs 2007

Missing items from Agenda

- Dinner Meeting – SE in Offshore Oil Industry Projects - Dr Whitcomb, NGSS SE Chair at UNOs NAME/OE dept.

Meeting Suggestions:

From Bill Olson

- Feb - Requirements – Kevin Forsberg
- Mar - Risk in Shipbuilding – Dick Kitterman
- May – TPM & EVMS linkage, John Bates
- Aug - Handbook in August – Vr 3.0 v.s. 2.a
- Sept - Repeat all elements in AM with Workshop In PM Theme “How it works together”
- Oct -Battle Space w/MD
- Nov – Karl Giest

From John Clark:

The following briefs can be presented by John Clark:

- SE from a Standards perspective
- SoSE from a Standards perspective
- Software Reuse Success Story
- INCOSE CSEP Exam and Tutorial overview
- Potential HRA Seminar on the DoD Architecture Framework (DoDAF) by Dr James Martin, INCOSE SE Standards Committee Chair

From Andy Schuster - Joint Meetings:

SOLE – Dan
 SNAME – Hockberger Seminar
 SAWE – SE to NA interface
 PMI - Steve

Potential HRA-INCOSE Program ideas for 2007

Date	Event Type – <u>Event Title</u> – Presenter	Location	Points	Budget	Assumptions
			700	\$ -2,990	
tbd	<u>One Day Seminar – Systems Engineering in Ship Design – One Day seminar jointly held with ASNE & SNAME – with Hockberg as speaker</u> W.hockberger@verison.net	Norfolk	200	-750	Expenses \$600+150 Honorarium, & travel expenses
tbd	<u>General Membership Mtg</u>	Tbd	0	0	Andy to choose location
tbd	<u>General Membership Mtg @ NGMS</u>	NGMS in VB	0	0	John Clark initial POC
tbd	<u>Tutorial – Achieving Effective Risk Management</u> by Ed Conrow July 21, 2006	Norfolk	200	-750	=\$600+150, Honorarium, & travel expenses
tbd	<u>Joint Symposium Battle Space Symposium with INCOSE MD Chapter</u>	Solomons?	100	0	Tentatively for 10/12
tbd	<u>Christmas Party Bill’s House, TBD?</u>	Chesapeake,	0	-1250	

Attachment C - Membership Report for August 2007 BOD

Membership Report for August 2007 BOD

The following chart will be filled out throughout the year to show a comparison of new membership each month for the years 2005, 2006, and 2007. From this chart, the HRA – INCOSE BOD may be able to gauge trends among the specific months new members typically join and plan membership activities accordingly:

Month	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
New Members 2005	4	2	1	4	2	1	3	4	6	4	4	1	36
New Members 2006	3	2	1	4	0	0	3	0	0	1	2	1	17
New Members 2007	2	1	1	1	1	1	0						7

Summary membership statistics are as follows:

- **New Members Joined since July 1, 2007 = 0**
- **Transferred Members since July 1, 2007 = 1**
 - Mr. Clarence (Moe) C. Moreland – ARTiSAN Software Tools, Senior Systems Engineer (7/17)
- Total Members Joined since January 1, 1994 = 230
- Total Members Transferred in since January 1, 1994 = 5
- Total Members Lapsed since January 1, 1994 = 146
- **Total Members Remaining as of June 1, 2007 = 89**

The graph below shows the total number of members that have joined since 1994. Each total is broken up into the number of members that have had a lapse in membership and the number of members that we still have remaining. Specific numbers are shown on the graph.

