



Huntsville Regional Chapter of INCOSE Officers' Meeting Minutes

March 15, 2007

1. Chester Williams, President of INCOSE HRC, convened the six Officers and Rick Leonard as Past President to this bi-monthly Officers' planning meeting. Chester asked the new Officers to say a little bit about themselves: Larry Smith—President-Elect, Bill Sowder—Vice-President, John Jellicorse—Secretary, Jana Killebrew, Industry Representative, George Matty, Government Representative, and Dr. Paul Componation, Academic Representative. Other Officers in attendance were Rick Leonard (Active Past President), Jerry Wocken (outgoing Vice President), Eric Schact (Treasurer), and Bob Robinson (Membership Committee Chair and Webmaster), as well as Wanda Carswell, past President
2. The new Officers introduced themselves and told a little about themselves:
3. Chester said that our Chapter is attempting to earn sufficient points for a Gold Circle Award this year. Supporting that goal, we have sponsored technically guided three events so far in 2007:
 - a) the one-day System Architecting Using Heuristics and Patterns Tutorial presented by Eric Honour on Feb. 24,
 - b) the classified Second Annual Joint Integrated Air and Missile Defense (JIAMD) Summit on March 5-8,
 - c) the Southeastern Systems Engineering and Software Engineering (SE)³ Conference on March 12-15, which has just concluded successfully.

Rick reminded everyone that we gained 400 points for organizing and conducting this tutorial on System Architecting. Chester said that these events are all extremely relevant to our working and academia environments, and they will provide many opportunities to promote Systems Engineering best practices and recruit more regional systems engineers to join our Chapter.

4. Chester said that he was trying to line up a speaker for the April General monthly meeting, and that the SAIC Millennium Room might be adequate.
5. Chester and Rick led a discussion on our remaining 2007 calendar and agendas. Plans for April, May, June... TBD.
6. Bob Robinson said that
7. Rick Leonard and John Jellicorse said that talked about ...
8. Walter Hammond said that John Jellicorse was a quick learner and had quickly mastered how to produce monthly Newsletters and meeting minutes.
9. Walter Hammond said that he was taking responsibility for our involvement in the Engineers Without Borders Kenya Orphanage project to be performed in mid-August. Our participation in this worthy philanthropic event would gain our Chapter an additional 1000 points towards the Gold Circle award. In other words, according to the INCOSE rules we have to "perform a systems engineering-related project to assist a community or civic endeavor. The INCOSE HQ has agreed that an EWB project of the nature contemplated qualifies. We have to provide a "summary describing in detail the system engineering activities performed by the Chapter." Walter has agreed to take the lead in this project on behalf of the INCOSE HRC. He may be calling upon other members for help and support. As had been brought up in the last Officers' meeting, Walter



Huntsville Regional Chapter of INCOSE Officers' Meeting Minutes

March 15, 2007

also requested approval from the local leadership to have his travel and expenses to and from Kenya reimbursed by our Treasurer, Eric Schacht.

10. Chester asked if anyone had any additional old business or new business to discuss, and there was none.

Officers' Meeting adjourned at 2030.