



## ***AIAA/INCOSE Professional Working Agreement January 1997***

### **Purpose:**

To promote systems engineering and related professional areas that are of mutual interest and benefit to the American Institute of Aeronautics and Astronautics (AIAA) and the International Council on Systems Engineering (INCOSE).

### **Scope:**

The AIAA Systems Engineering Technical Committee (SETC) and the INCOSE Technical Board (TB).

### **Assignment:**

1. Information exchange in areas of mutual interest.

The SETC and TB staff shall ensure that SETC and TB exchange:

- 1.1 Meeting minutes at the time of their regular distribution.
  - 1.2 Priority tasks list, as published.
  - 1.3 By mutual agreement, any other unpublished materials.
2. Initiation and implementation of joint projects.
    - 2.1 Joint projects may be initiated by mutual agreement between Chairs of SETC and TB, or specified delegates.
      - 2.1a In the event concurrence of the AIAA Volunteer/Professional or TB staff, or the respective full committees, is required prior to paragraph 2.1 initiation, the respective Chairs or specified delegates shall obtain such concurrence by the most rapid means practicable.
      - 2.2 The lead association and project team member shall be determined by mutual agreement at the time of project initiation.. The lead association shall designate the project leader.
        - 2.2a Team members may be added or changed by mutual agreement between the respective Chairs, or as otherwise mutually agreed to at project initiation.

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2.3 The project leader shall prepare and obtain project team and initiators' concurrence with the project's purpose, scope, objectives and key milestone schedule. These shall be provided to the SETC's Secretary and TB's staff, who shall maintain logs of all joint proposals.

2.4 When SETC/TB wishes to join an activity already under way, they shall accept the project purpose, scope, objectives and key milestones schedule "as is", unless otherwise negotiated. The project shall be logged as above.

2.5 Project implementation and statistics reporting shall be as agreed to by the project initiator's, or "as is" if already underway.

2.6 All project results (i.e., documentation/products) shall be shared equally by SETC and TB.

2.7 Any disputes shall be referred to the SETC/TB Chairs. The Chairs shall attempt to resolve disputes in a win - win manner.

2.8 Joint projects may be terminated by either initiator at any time. The results of work prior to termination shall be shared equally.

### 3. Standards Development

3.1 The TB will be invited to participate on the definition, development and publication of all systems engineering standards produced by the SETC.

3.1a On joint projects, INCOSE will be co-author with the SETC.

3.1a AIAA will retain all copyright and sales rights to published standards.

3.1b On joint projects, INCOSE will have the right to the same member discount as AIAA members.

### 4. Termination

4.1 This agreement may be terminated by either INCOSE or AIAA at any time, on thirty (30) days notice to the other party.

**Donna Rhodes**

Donna H. Rhodes, Chair  
Technical Board  
International Council on  
Systems Engineering

**Bruce Pittman**

R. Bruce Pittman, Deputy Director  
Engineering & Technology Management  
AIAA Technical Activities Committee