



2003 SYMPOSIUM CALL FOR TUTORIAL PROPOSALS



Thirteenth Annual International Symposium of
The International Council on Systems Engineering

Hosted by the Mid-Atlantic Regional Chapters

Hyatt Regency, Crystal City

Washington, DC, Metropolitan Area

29 June – 3 July 2003

The Symposium theme "Engineering Tomorrow's World Today!" calls on delegates to address a more complex and technologically sophisticated world, where Systems Engineering and higher-level systems thinking are increasingly needed to handle the challenges of new technologies.

Please note that Tutorial proposals and presentations at the Symposium must be presented in English, the official language of the INCOSE 2003 Symposium.

Proposal Requirements	
<ul style="list-style-type: none"> • Technical abstract (no more than one page) • Course length (half or full day) • Detailed course outline • Description of the targeted participants • What the participant should expect to learn from the tutorial • Prerequisites for participants • Minimum and/or maximum number of participants for an effective tutorial (course limit) 	<ul style="list-style-type: none"> • Brief instructor biographical sketch • List of Tutorial materials/handouts that will be provided by the instructor. • Reproduction requirements for tutorial handouts (assume only black and white, 8 1/2x11 size paper reproduction available) • Contact details (include name, business affiliation, address, phone, fax, and e-mail.) • Proposal submission - soft copy in RTF format by e-mail. (Faxed proposals will not be accepted.)
<p>Please refer to the INCOSE 2003 web site for detailed tutorial submission requirements and a list of example topics on the Tutorials FAQ page. http://www.incose.org/symp2003</p>	

Proposals will be reviewed by a selection panel. As a guide, selection criteria will include consideration of the following key characteristics:

- Tutorial is in keeping with the purpose of INCOSE: "...to foster the definition, understanding, and practice of world class systems engineering in industry, academia, and government."
- Tutorial is not a sales presentation for the presenter or the presenter's company and does not contain proprietary information.
- Tutorial is articulate, educational, motivating, and instructive and will provide value to the attendees.

A tutorial agreement, which includes compensation and cancellation agreements, will be forwarded at the time a proposal is selected. Tutorial compensation for a full-day Tutorial consists of one paid hotel night and \$600 US plus \$25 per registrant (not to exceed \$2,100 US). Tutorial compensation for a half-day Tutorial consists of one paid hotel night plus \$300 US plus \$12.50 per registrant (not to exceed \$1,050 US).

<p>TECHNICAL QUESTIONS:</p> <p>U. Eric Chukwu P.O. Box 457 Triangle, VA 22172-0457 Tel: +1 703-784-4472 Fax: +1 703-784-3432 E-mail: uzo@seas.gwu.edu</p> <p>John Leonard 10609 Runaway Lane Great Falls VA 22066 Tel: +1 703-759- 9318 E-mail: jleonard@pressroom.com</p>	<p>SEND PROPOSALS TO:</p> <p>Christine Kowalski Professional Conference Management, Inc. 7916 Convoy Court San Diego, CA 92111 USA Tel: +1 858-565-9921 Fax: +1 858-565-9954 E-mail: incose@pcmisandiego.com</p>	<p>IMPORTANT DATES:</p> <p>Proposals Due: Monday, 14 October 2002</p> <p>Selection Notification: Friday, 15 November 2002</p> <p>Tutorial Agreements Signed: Friday, 3 January 2003</p>
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