

Dear INCOSE Member,

We are pleased to invite you to join us in Mesa, Arizona, USA for the **INCOSE International Workshop 2010**, to be held **Saturday, 6 February – Tuesday, 9 February** at the **Phoenix Marriott Mesa Hotel**.

What Is the International Workshop?

INCOSE's International Workshop is *the* event of the year for systems engineers to contribute to the state of the art. Unlike INCOSE's annual International Symposium and other conferences, there are no paper, panel or tutorial presentations. Instead, attendees spend 4 days working alongside fellow systems engineers who are there to make a difference. Systems Engineers at all levels and from all backgrounds are encouraged to engage in working sessions, and contribute their knowledge and experience to take the discipline forward.

IW2010 facilitates working meetings for groups engaged in INCOSE's major projects and in international Standards development, workshops to explore the Systems Engineering challenges in new sectors, opportunities for Chapter leaders to meet and share best practice, support sessions to help you get the most out of INCOSE's shared working environment and a broad range of other technical meetings. Planned sessions and points of contact will be published on the website as these become available, and attendees are encouraged to contact the relevant session leaders before the event for further information.

IW2010 is only open to INCOSE members. However, non-members can join INCOSE prior to the IW. For more information about membership, please visit www.incose.org/membership/membershiptypes.aspx or email info@incose.org.

Registration Fees and Policies for the International Workshop

All attendees at the IW pay a registration fee, to help cover the costs of the event, except for the INCOSE Senior Members. The registration fee for attendance is **\$420**.

Space is limited for the 2010 Workshop so to confirm your participation we encourage you to **register by 2 January 2010**. If you are registering after 2 January, please email incose_events@askintlconference.com to inquire about space availability.

This year, the INCOSE Model-Based Systems Engineering (MBSE) Workshop begins the day before IW and runs for three days concurrently: Friday-Sunday, February 5-7, 2010. This should be a very informative and energizing event, and provide an opportunity to learn about the latest MBSE activities and contribute to the INCOSE MBSE Roadmap and Plans.

Remember to register for the new INCOSE Foundation Wine Tasting event.

To register for the Workshop, please use the secure on line conference registration form using the link which will be posted on the IW 2010 web site: www.incose.org/iw2010. Or you may use the PDF registration form which will be posted on the IW 2010 web site: print it, complete it and return it by Fax (+33 5 6769 9015 - credit card payments only) or by standard mail. Checks should be made payable to: **INCOSE**.

In the event you will be unable to attend the Workshop after you have registered, you must provide written notice of cancellation to incose_events@askintlconference.com **by 17 January 2010**. All cancellations received by 17 January will be subject to a \$50 cancellation fee. There will be no refunds for cancellations received after 17 January.

Workshop Schedule and Meeting Space for Committees and Working Groups

The Workshop schedule is available on the IW 2010 website. If your working group or committee will be meeting at the IW 2010, be sure to fill out and submit the **Request for Meeting Space Form** early as space is assigned on a first-come, first-served basis.

<https://www.myassociationservices.com/incose/iwworkgroups/>

Be sure to visit the IW 2010 web site www.incose.org/iw2010 for more information and updates to the Workshop schedule. The site will be updated periodically as information becomes available.

Workshop Meals

A light lunch, as well as morning and afternoon coffee breaks, will be provided Saturday through Tuesday.

This year we have added something new to the activities and social events you expect at IW - a **benefit wine tasting for The INCOSE Foundation**. We'll be celebrating the successes of the INCOSE Foundation and toasting a rosy future at a wine tasting on Saturday evening. For your \$25 donation to join us at this event, you will enjoy many wines donated by INCOSE members. A buffet will be generously provided by the INCOSE CAB. Be sure to sign up for this event on the registration form.

In addition, you are cordially invited to attend the group Banquet that will take place on Monday evening and the Closing Reception on Tuesday evening both being held at the hotel.

To assist us in planning accurately for these functions, please indicate on the registration form which meal functions you will be attending. Guest tickets for the banquet can be ordered as part of the registration for an additional charge.

Hotel Information

Phoenix Marriott Mesa
200 N. Centennial Way
Mesa, AZ 85201
Reservations Phone: + 1 (800) 835-89873

The International Workshop will take place at the **Phoenix Marriott Mesa Hotel – Mesa, Arizona, USA** (for more information click [here](#)).

A limited number of guestrooms will be available for INCOSE International Workshop participants at the special group room rate of **\$169 per night** or **\$152 per night Government Rate**, single or double occupancy. **Continental Breakfast is included in the room rate.**

The rates are exclusive of applicable state and local taxes currently at 12.02%

The hotel has extended the Group rate for arrivals up to three (3) days prior to the conference and three (3) days after the conclusion of the conference based on availability.

Reservations will be accepted at the group rate until Saturday, 2 January 2010 or until the group block is filled, whichever occurs first. After this date, reservations will be accepted on a space-available basis only and the group rate may not be available.

Government Room Rate

A limited number of guestrooms are available at the prevailing **government rate**, if requested at the time you make your reservation. Please note that **appropriate documentation (US federal government id) is required** upon check-in.

Check-in time is 4:00 p.m. and checkout time is 12:00 p.m. Cancellations must be received by the hotel no later than 72 hours prior to arrival to qualify for a refund.

How to make your reservation

We encourage you to confirm your reservations early and in writing to avoid any confusion. Reservations are now open.

A credit card or check will be required to guarantee your reservation.

You may make your discounted reservations online.

To make a reservation at the INCOSE Group rate click on or copy and paste the following link into a web browser:

<http://www.marriott.com/hotels/travel/phxmm?groupCode=incinca&app=resvlink&fromDate=02/04/10&toDate=02/10/10>

Group Name: *INCOSE IW 2010*

To make a reservation at the INCOSE Government rate click on or copy and paste the following link into a web browser:

<http://www.marriott.com/hotels/travel/phxmm?groupCode=icsicsa&app=resvlink&fromDate=02/04/10&toDate=02/10/10>

Group Name: INCOSE IW GOVERNMENT

You must have a US federal government ID to receive the government rate.

Or you may contact the hotel directly to make your room reservations.

Phoenix Marriott Mesa
200 N. Centennial Way
Mesa, AZ 85201

Reservations Phone: + 1 (800) 835-89873

Front Desk Phone +1 (480) 898-8300 - Front Desk Fax: + 1 (480) 964-9279

Please be sure to mention you are attending the INCOSE IW 2010 meeting to receive the discounted group rate.

INCOSE encourages participants who will require overnight accommodations to stay at the Phoenix Marriott Mesa Hotel to take advantage of the hotel's amenities and to enjoy the comfort and convenience of this hotel. Also, by booking your room at Phoenix Marriott Mesa Hotel, you will be helping INCOSE meet its contractual agreements with the hotel to utilize a minimum number of guest rooms in exchange for the use of meeting space.

About Mesa, Arizona

Arizona's third-largest city, Mesa, combines urban amenities with outdoor activities to provide visitors with the best of both worlds, including golf resorts, rugged recreation areas and a wealth of museums and attractions.

For more information please visit the website: <http://www.arizonaguide.com/places-to-visit/phoenix-central-arizona/Mesa>

We look forward to seeing you in Mesa in February 2010. In the meantime, if we can be of any assistance, please don't hesitate to contact Karin at iw@askintlconference.com