33rd Annual **INCOSE**
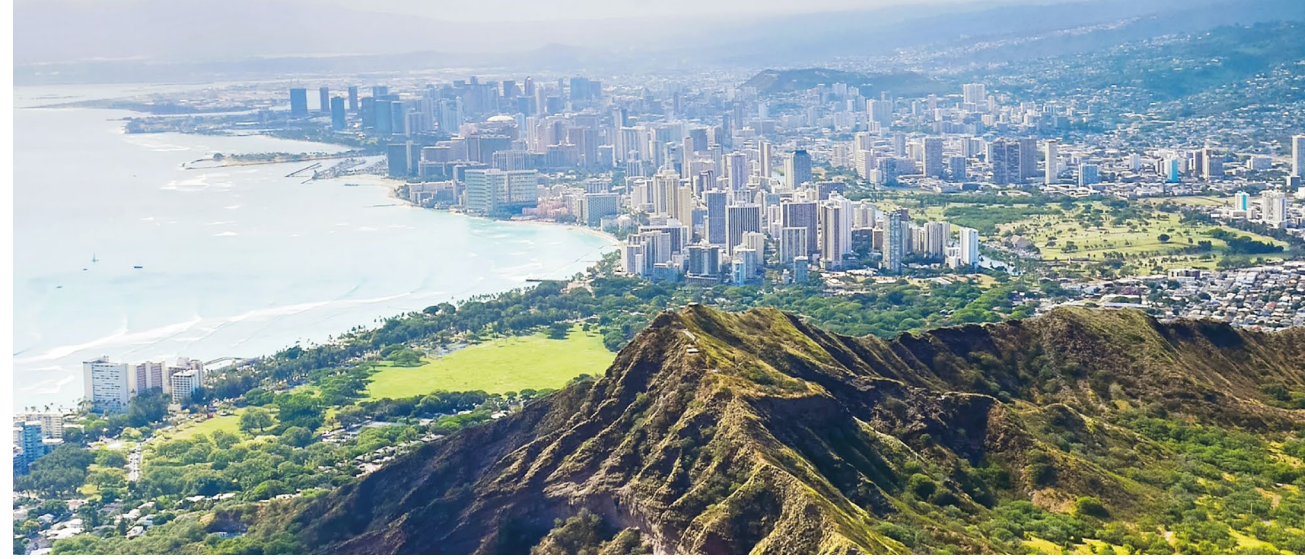international symposium

hybrid event

Honolulu, HI, USA
July 15 - 20, 2023

How to be an Effective & Efficient CAB Representative

Agenda

- General CAB Reps' Best Practices
- CAB Associate Overview
- Online CAB Rep Resources
- Annual CAB Membership Payment Information
- Benefits of CAB Membership for the CAB Rep
- Contact Information
- Suggestions? Feedback? Questions?

General CAB Representatives' Best Practices

- Attend monthly CAB Zoom Meeting
  - **2nd Monday of each month *(0800 PDT / 1100 EDT / 1700 CEST / 2300 SGT)***
  - Interact & connect with your fellow CAB Reps.
  - Hear about what is happening in INCOSE – Guest Speakers are invited each month to keep you up to date on new and exciting happenings.
  - Can express your (or your organization's) concerns, needs, thoughts, questions, opportunities, etc.
  - Miss a meeting? Catch up on the Meeting Minutes in SharePoint.
- Promote what is happening in INCOSE within your organization (events, product releases, webinars, etc.)
- Advise colleagues how to become a CAB Associate
  - Then they take advantage of the "CAB Transition Rate" for a discounted Membership rate for 2-years!
- Manage your organization's CAB Associate Account List
  - Keeping it up to date allows you to ensure that new colleagues can join when needed.
- Recommend colleagues for the Technical Leadership Institute (TLI) when application period is open

CAB Associate Overview

Depending on the size / type of organization, you recieve…

Organization Type	**Number of CAB Associate Accounts Included**
Academic Organization	300
Very Small Organization	20
Small Organization	150
Medium Organization	200
Large Organization	300
***Additional Accounts	$35 USD per account

CAB Associate Overview

Employees / Students can gain access to some of INCOSE's state-of-the art products & publications through these accounts.

- Becoming a CAB Associate is easy!
    - **You** can find the Associates' How-To Guides in the Yammer Community & SharePoint Site and provide to the individuals. *(Note: These links will NOT work for anyone but the CAB Rep, you will have to download to provide.)*
    - Or they can send an email to helpdesk@incose.net for further assistance

- Managing your organization's CAB Associate Account List
    - Download the Manage CAB Associate Account Guide
    - **You** can find the Representatives' How-To Guides in the Yammer Community & SharePoint Site and provide to the individuals.
    - Request assistance from helpdesk@incose.net

CAB Associate Benefits Overview

Employees / Students can gain access to some of INCOSE's state-of-the art products & publications through these accounts.

- Downloadable copies of the SE Handbook V4 *AND [THE NEWLY RELEASED V5](#)*!

- Access to digital copies of the [SE Journal](#), [Members Newsletter](#), [INSIGHT](#) (discounted through Wiley) and more!

Online CAB Rep Resources - **Yammer**

Yammer's name is changing to *Viva Engage*

- [CAB Representatives Community](#)
- This community is private to only CAB Reps and INCOSE Admin – **CAB Associates DO NOT have access to Yammer (Viva Engage)**
  - You must log in using your first.last@incose.net email, your organization email will not allow access.
  - Don't know this login information? Send an email to Alexandra.Kowalski@incose.net for assistance.
- When a new CAB Organization joins or a CAB Rep changes, this community is updated to reflect that change
- All resources are available here:
  - [Monthly Meeting Minutes](#)
  - [Representatives' How-To Guides](#)
  - [Associates' How-To Guides](#)
- Yammer (Viva Engage) is an app that is hosted on SharePoint (see next slide)

Online CAB Rep Resources - **Yammer**
Yammer's name is changing to *Viva Engage*

Monthly Zoom Meeting Info

Directly below the Zoom Info, you will see the "Pinned" items box...

You can post on this page to interact with the CAB Rep Community.

Clicking on any of these "Pinned" items will open another browser window in SharePoint and you will be able to access all available files.

Online CAB Rep Resources - **iNet**

Still a Work in Progress

- The INCOSE iNet is one of the areas we have chosen to use to replace the old Connect.
  - Unlike Yammer (Viva Engage), CAB Associates CAN access the iNet by logging into www.incose.org (the same way they would access the Store).

- Most of these iNet pages are still being built and being rolled out when possible but there are some resources that are already available to all Members and Associates.

- Most of these resources are linked from the public pages on www.incose.org (see next slide)
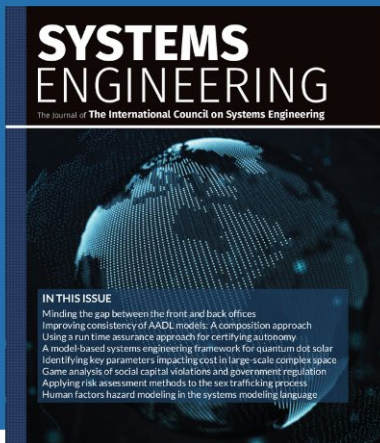
Online CAB Rep Resources - **iNet**

Still a Work in Progress

The iNet gives CAB Associates access to various INCOSE material they might have not had before; like Chapter / WG hosted presentations. Some of these are available currently but others added regularly and can be found on the iNet home page.

Chapter iNet Pages   Working Group iNet Pages   Discover Community Initiatives   Membe

Systems Engineering Journal

On the public page for the SE Journal, there is a link to the iNet page.

...n access the issues
2020-2023 on the INCOSE iNet by clicking on the button below!

SE JOURNAL ON THE INET

Clicking on this link will open the new SE Journal iNet Page (still a work in progress) which will allow them to utilize SSO to access the publication on Wiley.

SYSTEMS ENGINEERING
The Journal of The International Council on Systems Engineering

HOT OFF THE PRESS!

Systems Engineering Journal

VOLUME 26, ISSUE 3

MAY 2023

IN THIS ISSUE
Minding the gap between the front and back offices
Improving consistency of AADL models: A composition approach
Using a run time assurance approach for certifying autonomy
A model-based systems engineering framework for quantum dot solar
Identifying key parameters impacting cost in large-scale complex space
Game analysis of social capital violations and government regulation
Applying risk assessment methods to the sex trafficking process
Human factors hazard modeling in the systems modeling language

> READ ON WILEY TODAY!

Annual CAB Membership Payment Information

- **CAB Invoices sent in Q4 for the upcoming year's fees**
- **These payments are due by March 1st!**

    – 5% Discount if organization pays for 3 years

    – 10% Discount if organizations pays for 5 years

    – Please contact Carrie Lopez ([carrie.lopez@incose.net)](carrie.lopez@incose.net) for further details

Benefits of CAB Membership for the CAB Rep

- Complimentary Individual INCOSE Membership, while you remain as the CAB Rep
  - CAB Alternates are not eligible for this benefit
  - If you no longer are the CAB Rep, this benefit will be removed from your profile and granted to the new Rep. If you previously paid for your membership, you will be given access to that membership again but subject to pay the renewal fee to remain a member at the expiration date

- Complimentary IS Registration for CAB Representative or Designee

- Complimentary IS CAB Dinner for CAB Representative & Guest

- Complimentary Entrance for INCOSE Foundation Wine Soiree at IW

Need Assistance? Contact Us!

- CAB Administration Questions?
  - Carrie Lopez (carrie.lopez@incose.net)
- Yammer (Viva Engage) / Teams / iNet / SharePoint
  - Alexandra Kowalski (Alexandra.Kowalski@incose.net)
- CAB Chair & Co-Chair
  - Ron Giachetti (Ron.Giachetti@incose.net)
  - Mike Dahlberg (Michael.Dahlberg@incose.net)
- General Questions?
  - helpdesk@incose.net

Suggestions? Feedback? Questions?

Thanks for Listening!

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www.incose.org/symp2023
#INCOSEIS