Dear **[CLIENT /MANAGER NAME]**, Date:

I am writing to share news about my recent recognition as an INCOSE Associate Systems Engineering Professional (ASEP). This professional certification from the International Council on Systems Engineering (INCOSE) was performed independently and is recognized globally.

INCOSE Systems Engineering Professional (SEP) certification formally recognizes progress through an individual's career as they develop and apply systems engineering knowledge and practices. INCOSE offer three levels of certification: ASEP, CSEP and ESEP.

The qualification for the ASEP is demonstration of SE knowledge, as evidenced by passing the standardized knowledge exam or a recognized equivalent. The certification is based on the [INCOSE Systems Engineering Handbook](https://www.incose.org/handbook).  You can learn more about INCOSE Certification at [www.incose.org/certification](http://www.incose.org/certification).

INCOSE is the professional society for Systems Engineers, with members across the globe, including individuals, corporations, and universities. As an INCOSE ASEP, I will follow the [INCOSE Code of Ethics](https://www.incose.org/code-of-ethics) and will continue to expand my professional development through INCOSE’s activities. I will also work toward the organization’s mission of “A better world through a systems approach.”

Best Regards,

**[Your signature]**

**[YOUR NAME]**, ASEP A logo for an asep company

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7670 Opportunity Rd., Suite 220 · San Diego, CA 92111-2222 (USA)

Questions? Contact us at [info@incose.net](mailto:info@incose.net)