



## ANNOUNCEMENT NEWSLETTER TEMPLATE



Click the file ASEP
Announcement Newsletter
Template.docx to download a
copy of the file to your
computer



**?** EDIT

Follow the prompts within the document to input your name [YOUR NAME].

**Z** PERSONALIZE

Add a paragraph about your current role and general history. Replace the text in blue with your information.

SHARE

Distribute the

file as needed.



