INCOSE Chicagoland Chapter Meeting Agenda

January 17, 2019

Please sign the Attendance Sheet and

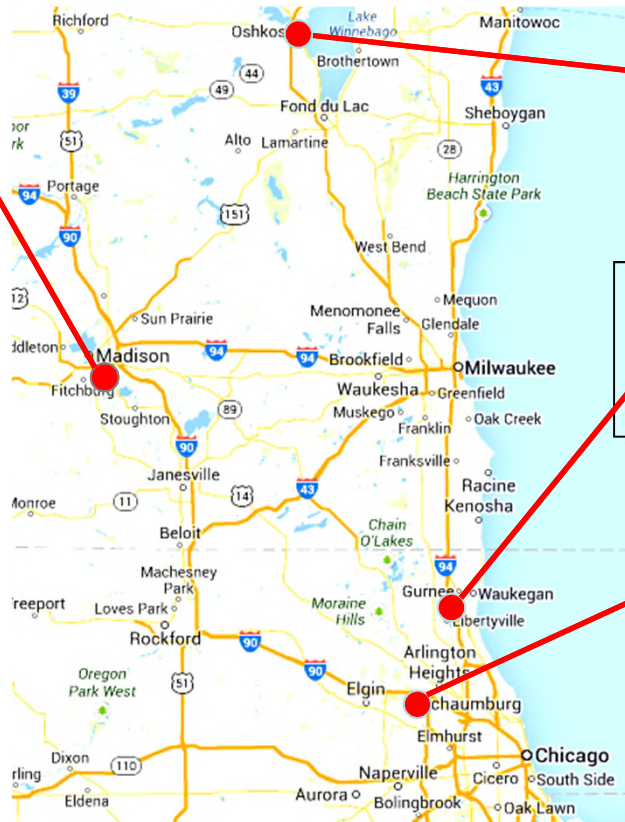verify that your contact information is current

Agenda

- **6:00 – 6:30 PM CT** – Networking and Dinner
- **6:30 – 6:45 PM CT** – Welcome, Announcements, Intros
- **6:45 – 7:00 PM CT** – Chapter Annual General Meeting (AGM)
- **7:00 – 8:15 PM CT** – Meeting Presentation
- **8:15 – ???** – Networking

Welcome All Sites

bb7
Madison, WI

Oshkosh Corp
Oshkosh, WI

And many others joining remotely from Chicagoland and beyond

AbbVie Inc.
North Chicago, IL

IBM
Schaumburg, IL

Welcome All Sites

- Do several people from your office attend?
  If so, consider establishing a remote site to build interest and networking opportunities:
  - Start out as a "closed" site for employees only
  - Could open up to general membership later
  - Opportunity for ambassadorship

- Interested in becoming an ambassador?
  - Be the liaison between INCOSE and your organization
  - Contact Steve Perich, Chapter President, via email:
    chitownse2@yahoo.com

MEMBERSHIP

New Members

New Members within the last 2 months:

Name	Company/Institution
Agrawal, Angel	University of Illinois
Bonilla, Farouk	The George Washington University
Borczak, Andrew	
Horner, Marc	ANSYS, Inc.
Jacoby, Jim	Accuray Inc.

Renewing Members

Renewing Members within the last 2 months (1 of 2):

Name	Company/Institution
Agarwal, Andrea	
Beneke, Matt	
Collins, John	Accuray
Freund, Christopher	Northrop Grumman Corporation
Gustafson, Patrick	Scientific Games
Herriman Rory	SUZOHAPP INC.
Jestice, Cal	
Johnson, Mark	
Kitcheos, Jeff	
Korzonas, Al	Abbott Laboratories

Renewing Members
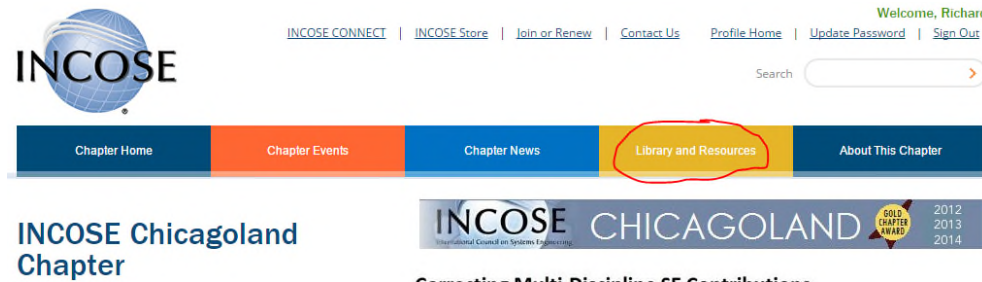
Renewing Members within the last 2 months (2 of 2):

Name	Company/Institution
Kotenberg, Annelise	Oshkosh Corporation
Lenius, Jonathan	
Lyon, Bradley	Northrop Grumman Corporation
Masini, ?	Oshkosh Corporation
Mindlin, Alan	
Parro, Robert	River North Solutions
Pilato, Jeff	Sodius Corp.
Schweiss, Mark	Shire
Shah, Aditya	John Deere
Sorensen, Paul	
VanHuyssteen, Pierre	Automation Components Inc.

Benefits of INCOSE Membership

Professional Development

1. **Monthly speakers at Chapter Meetings** on topics relevant to System Engineering (later in this meeting)

2. **Recordings of speakers at Chapter Meetings** from previous months (Click on the 'Library and Resources' tab of our home page.)

3. **Monthly Webinars** on topics relevant to System Engineering (hosted by INCOSE Central)
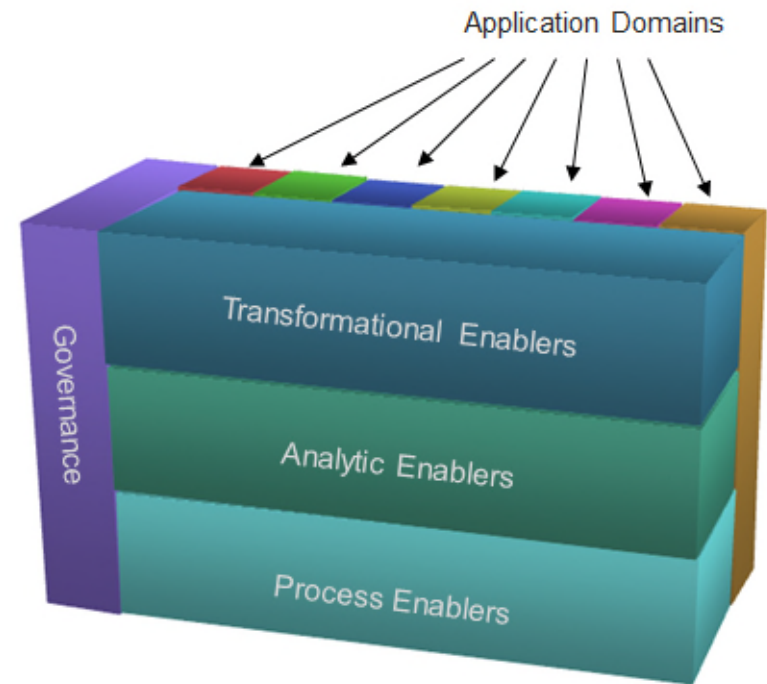
Benefits of INCOSE Membership

Professional Development

4. Access to the output of over **40 INCOSE Working Groups**
   (Google "INCOSE Working Group"):

   Examples:
   - Agile SE
   - Architecture
   - Healthcare
   - MBSE Initiative
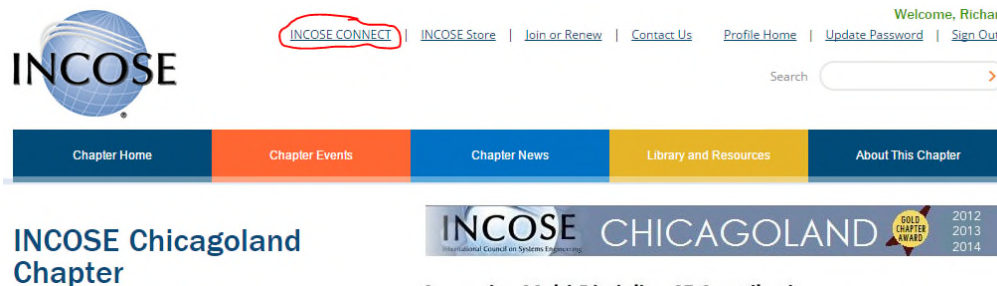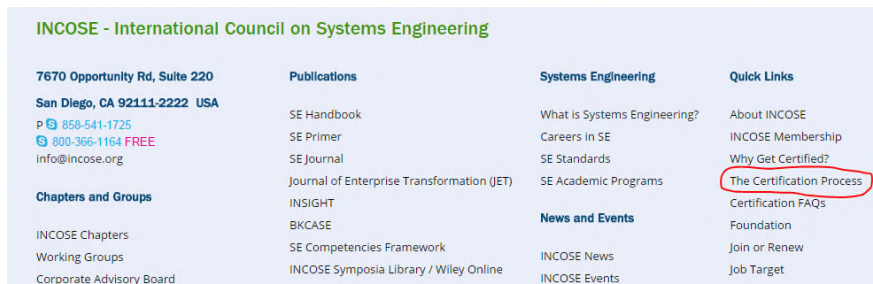   - SE in Very Small Entities (VSE)
   - Product Lines
   - Training

Application Domains

Governance

Transformational Enablers

Analytic Enablers

Process Enablers

Benefits of INCOSE Membership (Cont.)

Professional Development (Cont.)

5. INCOSE Connect: content developed by chapters and working groups (Click on "INCOSE CONNECT" on the chapter's home page)

6. System Engineering Certification (ASEP, CSEP, ESEP) (Click on "The Certification Process" on the chapter's home page)

Benefits of INCOSE Membership (Cont.)

Professional Development (Cont.)

7. **Access to a forum** on handling System Engineering issues (Click on 'Reddit' on the chapter's home page)

Join the Systems Engineering discussion on 🤖 reddit

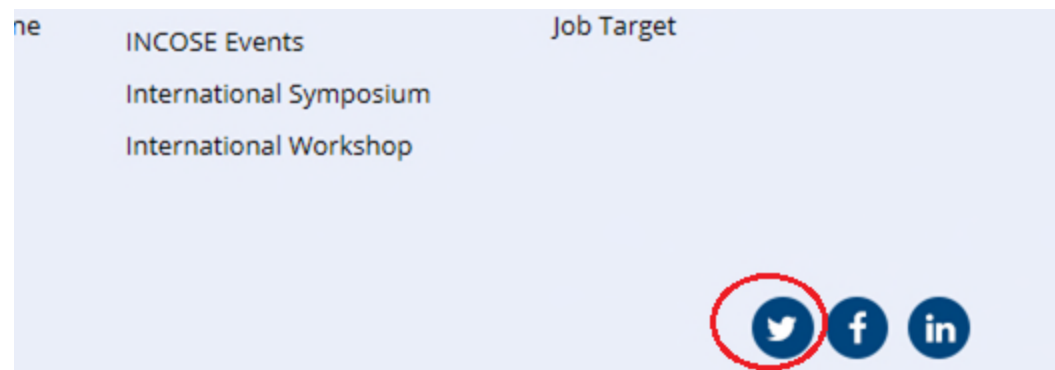8. Access a list of <u>over 30 Activities Across INCOSE</u>:

Benefits of INCOSE Membership (Cont.)

Professional Development (Cont.)

9. Access to Tweets on **new job leads**:

10. Access to INCOSE's **System Engineering Job Board**:
    http://incose.careerwebsite.com/

11. Free Resume Review Service

    https://www.incose.org/chicagoland

Benefits of INCOSE Membership (Cont.)

Networking Opportunities

- 17,000+ INCOSE members worldwide
- Networking for yourself and for employees!
  1. Before and after Chapter events
  2. Supporting your Chapter
  3. Supporting a Working Group
  4. Workshops/Symposiums
  5. Share SE Job postings at meetings & in members-only e-mail

Leadership Opportunities

- Chapter Board of Directors (listed on chapter website, under 'About This Chapter')
- Chapter Committee participation
  - Micro-volunteering Roles Available
    (Roles as small as data entry or company networking)
- Working Group participation (Two board members co-chair working groups!)

Benefits of INCOSE Membership (Cont.)

Help Others

- Share SE knowledge/experience with:
  - New SEs
  - Professional Societies
  - K-12, college students
- Advance the art/profession of System Engineering
- Establish your brand
- "Pay It Forward"

How to Join INCOSE

1. Go to the INCOSE Website – www.incose.org
2. Click on "Join us"
3. Provide information
4. Select chapter affiliation – "Chicagoland"
5. Pay $145 for 1-year membership (or select a longer term at a lower rate)

Refer a new member? Get an Amazon gift card!

Email Richard Matt, Membership Chair, at moose16@mindspring.com

CIRCLE AWARDS

Circle Awards Program

- Incentive program to encourage chapter activities that support the objectives of INCOSE

- Chapter history: Platinum 2017, Gold 2012 to 2016

2017

Circle Awards Program (Cont.)

Keep us informed of your System Engr. activities!

- GLRC (Great Lakes Regional Conference) participation

- INCOSE Working Group participation

- Published papers

- Presentations given at schools, professional societies, etc.

- IS / IW participation, including paper reviews

- SEP certification: Goal of 5 new xSEPs

E-mail Mike Gut, gut_mike@hotmail.com, with evidence

UPCOMING EVENTS

Upcoming Chapter Meetings & Events
Chapter Meetings 3rd Thursday of the Month @ 6:30pm

Chapter Meeting

February 21, 2019: Overview of IBM's new tool - Requirements Quality Assistant

Using Watson Natural Language Understanding, the Requirements Quality Assistant offers suggestions for quality improvements designed to be consistent with the INCOSE Guidelines for Writing Good Requirements.

Meeting ideas are always welcome.

Please send suggestions for topics, speakers, meeting formats to Gary Oswald (oswaldgary33@gmail.com)

Upcoming Board Meeting

Board Meetings on the first Thursday of each month

- Meetings are open to all members

- Next meeting: Thursday, Feb. 7, 7:00 – 9:00 PM CT
  via web conference

- Plenty of opportunities to get involved!
  - Leadership and contributor opportunities available
  - Grow your networking!

Interested in helping out?
- Contact: Steve Perich, Chapter President, via email:
  chitownse2@yahoo.com

BUILDING SAFETY

Emergency Information

IBM Schaumburg:

- Exit via the Stairwell just west of the elevators

- Contact Building Security: 847-585-5900

- Contact Schaumburg Emergency Services: 9-911 from IBM phones or pull a fire alarm located throughout the building

SITE INTRODUCTIONS

Introductions

Please introduce yourself (within each location):

- Name

- Title & what do you do (30 seconds)

- Company

- How long have you been a member of INCOSE?

- Announce job opportunities at your company, if any, or announce if you are looking for an opportunity

  › Sign the attendance list
  › Verify your contact information is current

ANNUAL GENERAL MEETING

Annual General Meeting (AGM) – January 2019

Once a year we provide an update to our Chapter membership on the following topics:

❑ 2019 Board Of Directors

❑ State of the Chapter

❑ Circle Award Submission

❑ Chapter Membership

❑ SEPs

❑ Filing of Reports

❑ Financial Status

Annual General Meeting – January 2019

2019 Board Of Directors

Office	Name of Leader
President	Steve Perich
Vice President	Mike Gut
Secretary	Gary Houchin-Miller
Treasurer	Russ Kubycheck
Director-at-Large	Bob Parro
Programs (Events/Tutorials) Chair	Gary Oswald

Office	Name of Leader
Membership Chair	Richard Matt
Communications Chair	Chris Freund
Academia Representative	open
GLRC Representative	Bob Parro
Industry Outreach Representative	open
Professional Society Representative	Randy Iliff
Past President	Gary Houchin-Miller

Annual General Meeting – January 2019

State of the Chicagoland Chapter

2018 Accomplishments:

- Held 10 Chapter Meetings (had one last minute cancellation)
- Held 2 seminars/tutorials
- Held a Holiday Social event (attended by 34 people)
- Held 12 Board of Directors (BoD) Meetings
- Published 2 Newsletters
- Filed a Circle Awards submission at the GOLD Level
- Honored one of our former Chapter Officers with a Leadership Award
- Sponsored Energy Tech Conference and GLRC
- Submitted all required reports to INCOSE Central (2 Chapter Status Reports, 1 Financial Report)
- Increased our membership

Takeaway: The Chapter is vibrant and healthy!

Annual General Meeting – January 2019

Circle Award Submission

We filed for a GOLD Circle Award for 2018

Annual General Meeting – January 2019

Chapter Membership Update

- 43 New members in 2018
  - 9 people joined INCOSE at the Spring Tutorial
- 85 Renewing members in 2018

- **137** INCOSE Members affiliated with the Chicagoland Chapter at the end of 2017.
- **149** INCOSE Members affiliated with the Chicagoland Chapter at the end of 2018 (~9 % increase).

Annual General Meeting – January 2019

System Engineering Professionals (SEPs)
within the Chapter

(SEPs affiliated with the INCOSE CC)

7	ASEPs
19	CSEPs
<u>2</u>	<u>ESEPs</u>
28	Total

Annual General Meeting – January 2019

Filing of Required Reports

The 2018 Chapter President and Treasurer filed the following reports with INCOSE Central (on-time):

- 2018 End of Year Financial Report

- 2018 First-Half Status Report

- 2018 Second-Half Status Report

Annual General Meeting – January 2019

Financial Status of Chapter – 2018 Income

Receipts		
Dues	$4,228.75	Two installments of Chapter Shares paid to INCOSE Chicagoland Chapter.
Other (list)		
Registration Fees for 2018 Spring Seminar (held on 04/14/18)	$7,705.00	48 students. Fees were collected via Eventbrite and PayPal.
Registration Fees for 2018 Fall Seminar (held on 09/15/18)	$800.00	8 students. Fees were collected via Eventbrite and PayPal.
	$	
TOTAL	**$12,733.75**	

Annual General Meeting – January 2019

Financial Status of Chapter – 2018 Expenses

Expenses		
Board Expense	$465.60	Food, Beverage and Supplies Expenses during 2018 BoD Planning Retreat
Meetings	$2,774.69	Food and Beverage Expenses during Monthly Chapter Meetings at Schaumburg, IL location
Other (list)		
IW 2018 Registration Fee for one BoD Officer	$550.00	Sent the Chapter VP to IW 2018.
Award Plaque for one Chapter Member	$124.65	Award was presented on 12/20/2018.
Misc. Equipment Expenses	$236.52	USB Speakerphone, wireless door bell, batteries, hand truck, cooler
Postage and Printing Expenses	$10.67	Postage Stamps, printing some documents
Sponsorship of 2018 Great Lakes Regional Conference (GLRC)	$1,000.00	Donated to INCOSE Crossroads Of America Chapter.
Sponsorship of 2018 Energy Tech Conference	$1,000.00	Donated to Telepath Systems Inc.
2018 Spring Tutorial Expenses	$6,695.24	Speaker Fee, travel, food, beverages, printed materials, name badges, service fees, transfer of INCOSE Membership Dues to INCOSE Central
2018 Fall Tutorial Expenses	$1,157.24	Speaker Fee, travel, food, beverages, printed materials, service fees
	$	
TOTAL	**14,014.61**	

Annual General Meeting – January 2019

Financial Status of Chapter – 2018 Totals

2018 Year Net (Income-Expenses) = - $ 1,280.86

2018 Year End Bank Account Balance: **$ 22,025.25**

All invoices have been paid. No outstanding invoices.

Annual General Meeting – January 2019

Chapter Challenges in 2019:

- We need more volunteers. We have 2 openings on the BoD:

    - Industry Representative

    - Academic Chairperson

- If interested in volunteering, please contact: Steve Perich, Chapter President, via email at: *chitownse2@yahoo.com*

Annual General Meeting – January 2019

Questions?

FEATURE PRESENTATION

Tonight's Presentations

Speaker:

Sue Hallen

Manager, IP Management Solutions

Technology & Intellectual Property, CHQ

Topic:

Applying AI to Intellectual Property

[Transfer Screen to Presenter - Wait for Starting Slide, Introduce Speaker, Start recording]