



ACD-101: Academic Council – July 12, 2018

Purpose

The purpose of the ACD-101 Policy is to describe the mission, composition, membership and benefits of INCOSE's Academic Council (AC).

Applicability

The ACD-101 Policy applies to the members of INCOSE's Academic Council.

Definitions

The AC is that subset of the Corporate Advisory Board (CAB), consisting of organizations who offer academic degrees (bachelor's, master's and doctorate) in systems engineering and systems engineering related programs and who may also conduct academic research in systems engineering and systems engineering related fields. The AC is the "Voice of the Academic Community" for INCOSE.

Policy Content

Universities with systems engineering and systems engineering related degree programs automatically become members of the AC when they join the CAB. Universities shall pay the Annual CAB dues as defined in the INCOSE Membership Price List. Membership of the AC shall comply with the requirements of the INCOSE Countries of Concern chart.

As members of the CAB, the members of the AC will participate in CAB meetings and activities and receive all benefits accorded CAB members. In addition, the AC shall meet separately under the leadership of the Director for Academic Matters, who will serve as the Chair of the AC.

The AC shall:

- (a) Evaluate and make recommendations regarding policy issues of relevance to the academic community to the Director for Academic Matters and the Board of Directors, via the Director for Academic Matters.
- (b) Encourage and enable engagement among academics who belong to INCOSE, and
- (c) Reach out to academics outside INCOSE to enhance their awareness on related INCOSE initiatives
- (d) Facilitate discussion and exploration of issues the AC members deem important to their institutions.



The AC shall meet physically at least twice annually in conjunction with INCOSE's International Symposium and its International Workshop. The AC may hold additional virtual meetings at the request of the AC Chair. Physical meetings of the AC will normally be open to all interested parties attending the International Workshop and International Symposium. However, at his/her discretion, the Director may establish an executive session of the AC restricted to members only.

Only one representative per AC member organization shall be eligible to vote at an AC meeting. Only members of the AC in good standing may vote. An affirmative vote by a majority of the eligible voting members attending a meeting is required for a motion to pass.

The Chair of the INCOSE Fellows Group shall attend meetings of the AC as a non-voting member of the AC.

As a member of the CAB defined in Policy CAB-100, each member of the AC shall have the right to enable students of his/her organization to have access to the material in the INCOSE Membership Benefits Differentiation Table. Any such material accessed is for that student's sole use and may not be redistributed further. Access to the material may only be provided to a student during that student's active enrollment in a systems engineering course or program.

Responsible Position

The INCOSE Director for Academic Matters is responsible for the ACD-101 Policy.

Related Policies

CAB-100 Corporate Advisory Board

SUPERSEDES: ACD-101 dated January 24, 2018

APPROVED BY: INCOSE Board of Directors, Washington DC, July 12, 2018

POLICY OWNER (RACI Responsible R): Director for Academic Matters

MAINTAINED BY (RACI Accountable A): President-Elect