



FIN-103: Chapter Financial Support for Events – October 20, 2017

This policy outlines the financial support offered to Chapters with financial hardships due to Purchasing Parity Power (PPP) differences to participate at INCOSE international events, namely the International Workshop (IW) and the International Symposium (IS). Thus, only Chapters below 100% PPP are eligible for this support.

The Sector Directors shall develop a budget line item for their Sector as part of the Sector's annual budget planning to help offset the financial burden of members from Chapters with purchasing parity power disadvantages, to participate at the International Workshop (IW) and International Symposium (IS).

The planning and approval of the overall Sector budget shall be in accordance with policy FIN-101 Budget and Planning Committee Charter.

Only a fixed funding amount per Sector shall be available. This amount can vary between Sectors. The funding can be used to support travel expenses, registration, or both.

The Sector Directors shall determine the criteria and selection process for administrating and allotting the funds within their Sector. Examples are –

- The funding amount may be distributed across “x” members contributing to the registration fee;
- The funding amount may be distributed to support Chapter Presidents attending the event;
- The funding amount may be distributed to presenters to offset their registration costs.

The Sector Directors shall be responsible for communicating the criteria and selection process in writing to their Chapter Presidents who in turn shall be responsible for communicating the criteria and selection process to their members.

The Sector Directors shall field all requests for funding from Chapters in their Sector against the budget line item. CAB representatives and associate members shall be excluded from requesting this financial support. The Sector Director shall provide written communication to the Chapter Presidents identifying the successful recipients.

SUPERSEDES: Nil, original version

APPROVED BY: INCOSE Board of Directors, Orlando, FL, USA – October 20, 2017

MAINTAINED BY: Sector Directors