



## **REC-107: Journal Outstanding Paper Award – 29 January 2023**

### **Purpose**

This policy outlines recognition by the Journal Awards Committee of outstanding papers published in the INCOSE Systems Engineering Journal.

### **Eligibility**

Only Journal Papers that were published during the preceding calendar year are eligible for the Journal Outstanding Paper Award in the current year.

### **Definitions**

Not applicable.

### **Selection**

Selection shall be made by the Journal Awards Committee. The Editor-in-Chief will lead the Journal Awards Committee, which also comprises the Deputy Editor and two Associate Editors. The term of office will be based on their terms in editorial positions for the SE Journal.

An Editor-in-Chief, Deputy Editor, or Associate Editor that has authored or co-authored a candidate paper under review shall abstain from the paper evaluation and voting process during the Journal year.

The Journal Awards Committee will screen all papers published during a Journal year based on evaluation criteria determined by the committee. Each paper screened receives a numeric score and one (1) vote from each eligible Journal Awards Committee member.

Each eligible Journal Awards Committee member will select two (2) papers in a Journal year as candidates and present supporting documentation to the Editor-in-Chief. The Editor-in-Chief will aggregate the information received and distribute a list of candidate papers to the Deputy Editor and Associate Editors for discussion and selection of the Journal Outstanding Paper Award recipient *during March so the award recipient names can be identified and presented at the second quarter (Q2) Board of Directors meeting*. The Editor-in-Chief shall notify the successful recipient(s) within one month after the Q2 BoD meeting. The recipient(s) may also be asked to provide promotional material for recognition no less than one month prior to the symposium.

Citations shall be provided by the Editor-in-Chief to INCOSE Admin in order to support preparation of the award material.



## **Presentation**

The Journal Outstanding Paper Award shall be limited to a maximum of one (1) per year. Under special circumstances, the Board of Directors' may approve more than one award recipient in any one year.

The Journal Outstanding Paper Award shall be presented at the annual International Symposium. The recipient shall be asked to keep the information confidential until presentation.

## **Related Policies**

Not applicable.

**SUPERSEDES: REC-107 dated 14 October 2021**

**APPROVED BY: INCOSE Board of Directors, Q1 BoD Meeting Torrance CA, 29 January**

**POLICY OWNER (RACI Responsible R): Associate Director, Publications**

**MAINTAINED BY (RACI Accountable A): President-Elect**