



REC-109: Working Group Awards – 1 February 2021

Purpose

INCOSE shall recognize efforts and achievements by Working Groups in support of INCOSE's mission. By focusing on the Working Groups, including Chapter Working Groups, these awards are meant to specifically recognize team effort within a Working Group and similarly across multiple Working Group teams.

Applicability

This policy applies to all INCOSE Working Groups including Chapter Working Groups.

Definitions

None

Eligibility

Working Groups chartered under Technical Operations and those chartered under Chapters, shall be eligible to receive one of the four Working Group awards each year if they meet the criteria stipulated below.

The **Sustained Performance** award is presented to an individual Working Group that has provided exemplary value to INCOSE stakeholders over a multi-year period.

The **Collaboration** award is presented to the leadership of the Working Groups that have demonstrated the most exemplary collaboration both [within INCOSE](#) (Working Groups, CAB, Academic Council, etc.) and collaboration with other relevant parties (associations, societies, research organizations, standards organizations, etc.).

The **Outreach** award is presented to the Working Group, or combination of Working Groups, that has made the most significant contribution to the development of INCOSE in a non-aerospace/defense domain, and/or outside of the USA.

The **Achieving the Systems Engineering Vision** award is presented to the Working Group that has made the most significant contribution toward achieving the latest published Systems Engineering Vision.

Nomination

TechOps will issue a call for self-nomination to all Working Groups through the Assistant Directors for Working Groups and the Sector Directors for Chapter Working Groups, after the International



Symposium. Nominations will close no later than BoD Q4 meeting minus 3 weeks. TechOps will review the nominations and prepare a recommendation in time for the Q4 BoD meeting read-ahead.

Selection

Award recipients shall be approved by the Board of Directors at the Q4 BoD meeting upon recommendation of the Technical Director.

The INCOSE Administrative Office shall be responsible for all administrative functions including award creation, distribution and maintenance of records of Working Group awards.

Presentation

The Working Group Awards will be announced at the annual International Workshop with a reading of the citation.

Recipients will be notified by the TechOps Director no later than one month after the Q4 BoD meeting in order to allow them the opportunity to arrange for Working Group representative(s) to receive the award.

Responsible Person

The Technical Director is responsible for this policy.

Related Policies

TEC-117 Product of the Year Awards

SUPERSEDES: REC-109 dated April 20, 2018

APPROVED BY: INCOSE Board of Directors, Virtual, 1 February 2021

POLICY OWNER (RACI Responsible R): Technical Director

MAINTAINED BY (RACI Accountable A): President-Elect