



REC-110: *INSIGHT* Best Paper Awards – 14 October 2021

Purpose

This policy outlines the recognition of the best paper published in the INCOSE practitioners' magazine *INSIGHT*.

Applicability

Only *INSIGHT* articles from issues that were published during the calendar year are eligible for the award. Individual guest editorials, opinion columns, technical articles, and book reviews from all issues in the aforementioned period are eligible. Technical articles that are reprints of INCOSE regional and international symposia are ineligible for consideration.

Definitions

Not applicable.

Selection

Selection shall be made by the *INSIGHT* editorial staff, who shall compose a list of all eligible articles. The editorial staff shall base the award on the mission of *INSIGHT* to advance the state of practice of systems engineering, and to close the gap between the state of practice and the state of the art. The state of the art is determined from publications such as *Systems Engineering*. The editorial staff shall consider in their selection of best paper the numbers of accesses and downloads of articles from available statistics reported by the *INSIGHT* publisher.

Selection must be finalized as early as possible so the award recipient names can be identified and presented at the second quarter (Q2) Board of Directors meeting. Should this not be possible due to external constraints, the *INSIGHT* Editor shall inform the President-Elect of the expected date and will present the award recipient names at the next Officer's meeting, or no later than 15 May, whichever comes first.

The *INSIGHT* Editor shall notify the successful recipient(s) within one month after the Q2 BoD meeting, or no later than 22 May, whichever comes first. The recipient(s) may also be asked to provide promotional material for recognition no less than one month prior to the symposium.

Citations shall be provided by the *INSIGHT* Editor to INCOSE Admin in order to support preparation of the award material.

Presentation

One *INSIGHT* Best Paper Award shall be presented annually at the International Symposium. Under special circumstances, the Board of Directors' may approve more than one award recipient in any one year.



The best paper award shall be announced at the annual International Symposium. The recipient shall be asked to keep the information confidential until presentation.

Responsible Position

The Associate Director for Publications is responsible for this policy, in collaboration with the editor-in-chief of *INSIGHT*.

Related Policies

Not applicable.

SUPERSEDES: REC-110 dated July 12, 2018

APPROVED BY: INCOSE Board of Directors, Virtual, 14 October 2021

POLICY OWNER (RACI Responsible R): Associate Director for Publications

MAINTAINED BY (RACI Accountable A): INCOSE President-Elect