

# PDD - 001 : President

## 5-Feb-20

### Position Description:

This elected Officer position begins as the President-Elect for two-years, and then moves into the President role. There is a two-year term of office as President. The President is the senior officer and spokesperson for INCOSE, and provides leadership and strategic direction for the organization. As the Chief Executive Officer (CEO) for the Corporation, the President serves as the Board Chair for all meetings of the Board of Directors and Executive Committee. The President should be a recognized spokesperson for the advancement of systems engineering and possess proven leadership experience in industry, government, and/or academia. Demonstrated dedication to INCOSE's vision, mission, values, and organizational growth is an essential requirement.

### Responsibilities:

- Supervises, directs and controls of the business and officers of the corporation
- Presides at all meetings of the Board and Members
- Represents INCOSE to the international community, including sitting on industry boards or committees as meets INCOSE Vision and Mission
- Builds strategic relationships with other organizations to promote and advance Systems Engineering
- Ensures communication, coordination and alignment of the Officers
- Provides approval for agreements and contracts (may delegate to another Officer)
- Provides key remarks at major INCOSE events
- Communicates the strategic direction and key operational messages to the members and stakeholders
- Is the liaison for INCOSE Fellows

### Authority:

- Officer of the Corporation
- Chairs the Executive Committee
- Chairs and voting member of the Board of Directors
- Supervision, direction and control of the business and officers of the corporation
- See INCOSE Policies RACI for Accountabilities and Responsibilities for INCOSE Policies

### Accountability:

- As stipulated in the INCOSE Bylaws, ADM -101 and BOD -100
- Compliance with directives on conflict of interest and all policies and procedures of the organization
- Accountabilities and Responsibilities for INCOSE Policies

## Required Skills:

- Recognized spokesperson for the advancement of systems engineering and possess proven leadership experience in industry, government, and/or academia.
- Demonstrated dedication to INCOSE's vision, mission, values, and organizational growth
- Demonstrated management experience at the organizational level
- Prior experience with Strategic Planning
- Strong oral and written communications skills; also good listening skills
- Able to communicate effectively across international and cultural boundaries
- Able to balance strategic and tactical planning
- Strong influence and negotiation skills
- Able to assimilate multiple and diverse perspectives towards a balanced resolution

## Level of Effort

Minimum 900 hours/year (>50% Full Time Equivalent)

Note: INCOSE is an International Organization. Link calls often take place outside normal working hours to accommodate time zone differences.