

# PDD - 216 : Assistant Director, Academic Research

21-Jan-20

## Position Description:

The INCOSE Assistant Director, Academic Research is an appointed position with a two-year term of Office. The position reports to the incumbent Director for Academic Matters. The Assistant Director , Academic Research supports the Director for Academic Matters by providing input to INCOSE on the needs of the Systems Engineering Academic Research Community.

## Responsibilities:

- Interfaces with the Director for Academic Matters and Board of Directors to provide input to INCOSE on the needs of Systems Engineering Academic Research Community.
- Provides strategic guidance on the portfolio of INCOSE products of importance to the Systems Engineering Academic Research Community
- Participates in INCOSE high-level research activities (such as FuSE) as needed or requested
- Participates in BOD meetings as requested

## Authority:

- Accountable to the Director for Academic Matters

## Accountability:

- As stipulated in the INCOSE Bylaws, ADM -101 and BOD - 100
- Compliance with directives on conflict of interest and all policies and procedures of the organization

## Required Skills:

- Strong oral and written communication skills
- Able to communicate effectively across international and cultural boundaries
- Broad understanding of the diversity of systems engineering practices and application sectors
- Membership of the Academic Research Community

## Level of Effort