

PDD - 217 : Assistant Director, Student Divisions

21-Jan-20

Position Description:

The INCOSE Assistant Director, Student Divisions is an appointed position with a two-year term of Office. The position reports to the incumbent Director for Academic Matters. The Assistant Director, Student Divisions supports the Director for Academic Matters by providing input to INCOSE on the needs of Systems Engineering students in the Academic Community.

Responsibilities:

- Interfaces with the Director for Academic Matters and Board of Directors to provide input to INCOSE on the needs of Systems Engineering students
- Provides strategic guidance on the portfolio of INCOSE products of importance to students
- Participates in BOD meetings as requested

Authority:

- Accountable to the Director for Academic Matters

Accountability:

- As stipulated in the INCOSE Bylaws, ADM -101 and BOD - 100
- Compliance with directives on conflict of interest and all policies and procedures of the organization

Required Skills:

- Strong oral and written communication skills
- Able to communicate effectively across international and cultural boundaries
- Broad understanding of the diversity of systems engineering practices and application sectors
- Experience as a professional educator in the Academic Community

Level of Effort