PDD - 218 : Assistant Director, University Accreditation
21-Jan-20

Position Description:

The INCOSE Assistant Director, University Accreditation is an appointed position with a two-year term of Office. The position reports to the incumbent Director for Academic Matters. The Assistant Director, University Accreditation supports the Director for Academic Matters by providing a communication channel between INCOSE and University Accreditation bodies on expectations for the content of Systems Engineering Curricula.

Responsibilities:

• Interfaces with the Director for Academic Matters and Board of Directors to provide input to INCOSE on University Accreditation matters relating to Systems Engineering Curricula
• Provides strategic guidance on the portfolio of INCOSE products of importance to University Accreditation bodies.
• Participates in BOD meetings as requested

Authority:

• Accountable to the Director for Academic Matters

Accountability:

• As stipulated in the INCOSE Bylaws, ADM -101 and BOD - 100
• Compliance with directives on conflict of interest and all policies and procedures of the organization

Required Skills:

• Strong oral and written communication skills
• Able to communicate effectively across international and cultural boundaries
• Broad understanding of the diversity of systems engineering practices and application sectors
• Experience as an ABET Accrider
• Strongly desired qualification: Experience as a professional educator in the Academic Community
• Strongly desired qualification: Experience in undergraduate engineering education

Level of Effort