

PDD - 225 : Assistant Director for Operations (Training & Finance)

6-Jul-19

Position Description:

The INCOSE Assistant Director for Industry Operations (Training and Finance) is an appointed position with a three year term of office. This individual is responsible to the Director for Outreach for managing the operational aspects of the INCOSE Outreach activities

Responsibilities:

- Serves on other committees as assigned
- Prepares, Coordinates, Communicates and Implements the INCOSE Industry Outreach Strategy and Plan
- Identifies Industry Outreach needs for the INCOSE Long Range and Annual Operating Plans

Authority:

- Accountable to the Director for Outreach

Accountability:

- As stipulated in the INCOSE by Laws, ADM-101 and BOD-100
- Compliance with directives on conflict of interest and all policies and procedures of the organization

Required Skills:

- Strong oral and written communication skills
- Able to communicate effectively across international and cultural boundaries
- Strong understanding of the commercial business sector
- Strong understanding of unique aspects of systems engineering in the commercial business sector
- Developing and implementing strategies for the effective promotion of the values and mission of an organization
- Experience with the leadership and coordination of activities within a volunteer organization

Level of Effort