

PDD - 302 : Chair, Grievance Committee

6-Apr-19

Position Description:

The Chair, Grievance Committee shall serve a one year renewable term that begins at the International Workshop.

The Chair, Grievance Committee shall assemble the Grievance Committee when requested by the Clerk of the Court (the INCOSE Secretary) when resolution of a grievance by the Grievance Committee is required

Responsibilities:

- The Chair, Grievance Committee assembles the Grievance Committee when requested by the Clerk of the Court (INCOSE Secretary).
- The Grievance Committee is assembled when a grievance has been raised that cannot be resolved at a lower level (see ADM-200 for policy)

Authority:

- Chairs the Grievance Committee

Accountability:

- As stipulated in the INCOSE Bylaws, ADM-101 and BOD-100
- Compliance with directives on conflict of interest and all policies and procedures of the organization

Required Skills:

- Demonstrated dedication to INCOSE's mission, values, and organizational growth
- Demonstrated management experience at the organizational level
- Strong oral and written communications skills
- Able to communicate effectively across international and cultural boundaries

Level of Effort