Position Description:

The Certification Advisory Group Chair serves a one-year term, starting at the end of the International Workshop, after serving a one year term as the Co-Chair, Certification Advisory Group. The Certification Advisory Group Chair reports to the Associate Director, Certification.

Responsibilities:

• Chairs the Certification Advisory Group, which:
• Recommends policy revisions in the Certification program.
• Advises the INCOSE Board of Directors on Certification matters.
• Approves Certification Assessment Reviewer appointments.
• Adjudicates certification split decisions and denial appeals.
• Creates training material for new and returning Certification Assessment Reviewers

Authority:

• Leads the Certification Advisory Group
• Recommends policy revisions to the INCOSE Board of Directors via the Associate Director, Certification and the Services Director

Accountability:

• As stipulated in the INCOSE Bylaws and CER-100
• Compliance with directives on conflict of interest and all policies and procedures of the organization

Required Skills:

• Demonstrated dedication to INCOSE’s mission, values and organizational growth
• Current individual INCOSE Member.
• Holds either a Certified Systems Engineering Professional (CSEP) or Expert Systems Engineering Professional (ESEP) qualification
• Holds a current Certification Assessment Reviewer approval.
• Strong oral and written communications skills
Able to communicate effectively across international and cultural boundaries

Level of Effort