PDD - 400 : Co-Chair, Certification Advisory Group
6-Jul-19

Position Description:

The Co-Chair, Certification Advisory Group is an elected role, by the Certification Advisory Group, and serves a one-year term, starting at the end of the International Workshop, prior to serving as Chair, Certification Advisory Group

Responsibilities:

• Chairs the Certification Advisory Group, in the absence of the Chair, Certification Advisory Group which:
• Recommends policy revisions in the Certification program.
• Advises the INCOSE Board of Directors on Certification matters.
• Approves Certification Assessment Reviewer appointments.
• Adjudicates certification split decisions and denial appeals.
• Creates training material for new and returning Certification Assessment Reviewers

Authority:

• Assists the Certification Advisory Group Chair in leading the Certification Advisory Group
• Recommends policy revisions to the INCOSE Board of Directors via the Certification Advisory Group Chair, the Associate Director, Certification and the Services Director

Accountability:

• As stipulated in the INCOSE Bylaws and CER-100
• Compliance with directives on conflict of interest and all policies and procedures of the organization

Required Skills:

• Demonstrated dedication to INCOSE's mission, values and organizational growth
• Current individual INCOSE Member.
• Holds either a Certified Systems Engineering Professional (CSEP) or Expert Systems Engineering Professional (ESEP) qualification
• Holds a current Certification Assessment Reviewer approval.
• Strong oral and written communications skills
Able to communicate effectively across international and cultural boundaries

Level of Effort