

PDD - 502 : Recorder, Certification Advisory Group

6-Jul-19

Position Description:

The Recorder, Certification Advisory Group is elected by the Certification Advisory Group and serves a One-year term, starting at the end of the International Workshop. The Recorder can serve unlimited consecutive terms in the role.

Responsibilities:

- Maintains the records of the meetings and decisions of the Certification Advisory Group.

Authority:

- Definitive source of Certification Advisory Group records

Accountability:

- As stipulated in the INCOSE Bylaws and CER-100
- Compliance with directives on conflict of interest and all policies and procedures of the organization

Required Skills:

- Demonstrated dedication to INCOSE's mission, values and organizational growth
- Current individual INCOSE Member.
- Holds either a Certified Systems Engineering Professional (CSEP) or Expert Systems Engineering Professional (ESEP) qualification
- Holds a current Certification Assessment Reviewer approval.
- Strong written communications skills

Able to communicate effectively across international and cultural boundaries

Level of Effort