



International Council on Systems Engineering

A better world through a systems approach



How to: Apply for ESEP

incose.org



ESEP Requirements

- Active Individual Membership
- Application Fee: \$630
- Experience Requirement
 - To achieve the desired depth and breadth of experience, the ESEP candidate must have a minimum of 25 years of SE work experience (if not already a CSEP), including at least 12 months in at least 3 of the different SE functional areas and at least 5 years in SE technical leadership services. A minimum of 10 years of the declared experience needs to be documented (verified by reference letters)

Step 1

Log in to portal.incose.org.

From the banner menu, click on “Certifications.”

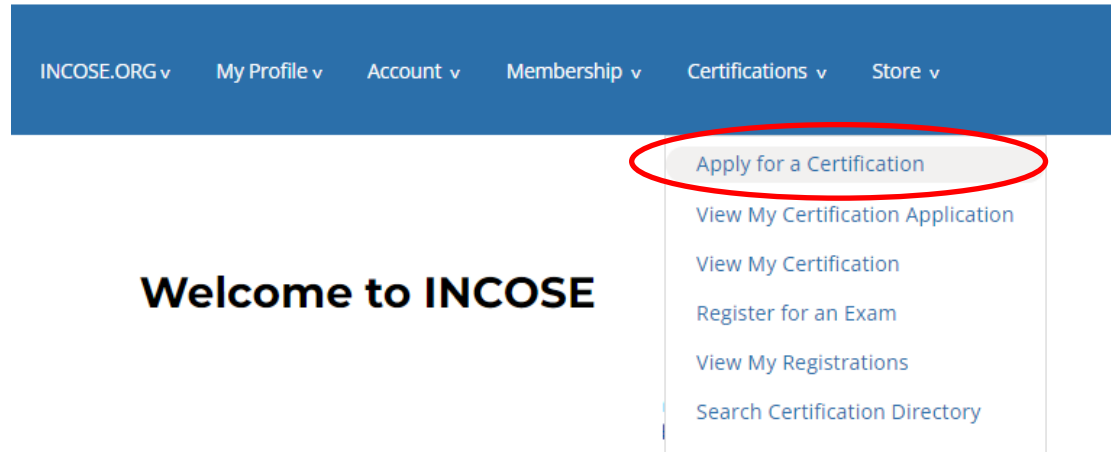


Welcome to INCOSE

We're glad you're here.

Step 2

Click on “Apply for a Certification.”



Step 3

Click on the hyperlink the ESEP Program.

Certification Programs

Filter programs



ASEP



CSEP



ESEP

Step 4

Click on the “Submit Application/Renewal” button.

ESEP



[« Back to All Programs](#)

[Submit Application/Renewal](#)

Expert Systems Engineering Professional (ESEP)

If you are a systems engineering leader with recognized systems accomplishments and have many years of systems engineering professional work experience, then ESEP is for you.

You must be an Active INCOSE Member to apply. CAB Associates do not qualify.

Click the **Submit Application/Renewal** button above to start your application or to renew your certification.

If you have previously submitted an application, you will see a **Click here to view your application** link above. If you wish to disregard this application or believe the previous application was submitted in error and wish to submit a new application, the active application must be disabled. Please contact helpdesk@incose.org to disable your previous application.

For general questions, please visit INCOSE's website for information regarding the [ESEP Application process](#).

Step 5

Verify your information that auto-populates. Click “Next.”

General Information

Please provide your Legal Name as it is to appear on your SEP Certificate. This name must match the name shown on any official identification used when taking your exams (i.e., the name shown on a driver's license). Changes made here will update your contact record for your membership.

First Name

Middle Name

Last Name

Email Address

Next

Cancel

Step 6

Upload Form 41. Upload completed Form 41 by clicking on "Choose File" and list your references (must match references listed on Form 41).

CSEP Application

1 CSEP
2 REVIEW & CONFIRM APPLICATION
3 SUCCESS

CSEP Application PDF Form

You must be an INCOSE member to apply and complete the payment process. CAB Associates do not qualify. If you have any problems or questions, contact certification@incose.org. Upload your completed application form. Visit our website to download the most recent copy of our [CSEP application form](#).

Form(s) *

Choose File No file chosen **Use URL**

Application References

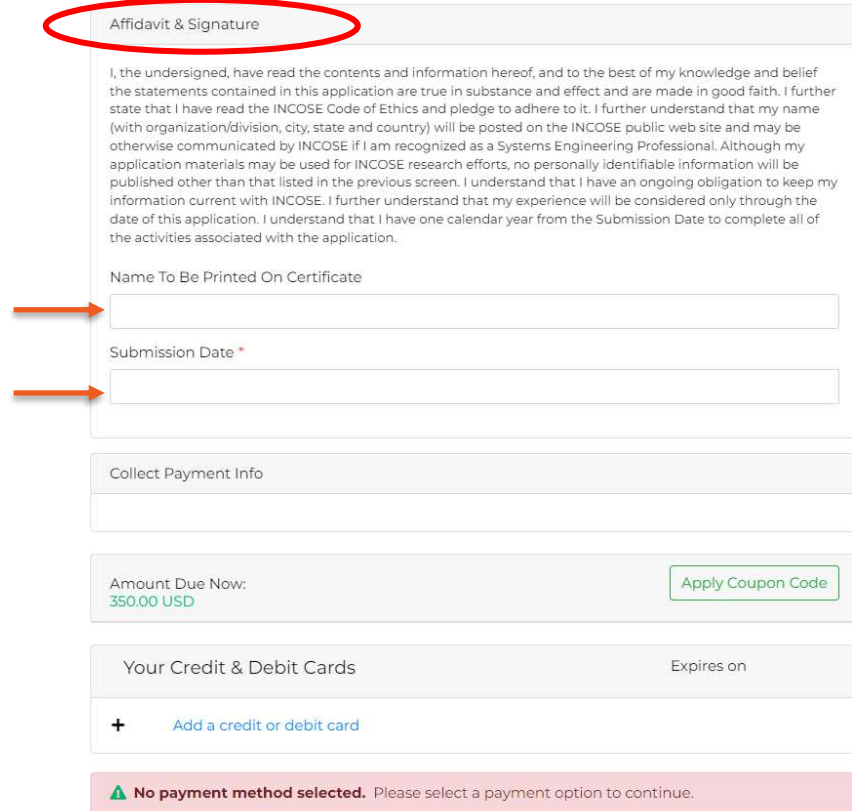
Please enter the names of your references from the application:

Reference Name 1	Reference Name 2
<input type="text"/>	<input type="text"/>
Reference Name 3	Reference Name 4
<input type="text"/>	<input type="text"/>
Reference Name 5	Reference Name 6
<input type="text"/>	<input type="text"/>
Reference Name 7	
<input type="text"/>	

Step 7

Read the affidavit and complete the required fields: "Name to Be Printed on Certificate" and "Submission Date"

If you have a coupon code you can click on "**Apply a Coupon Code**"



Affidavit & Signature

I, the undersigned, have read the contents and information hereof, and to the best of my knowledge and belief the statements contained in this application are true in substance and effect and are made in good faith. I further state that I have read the INCOSE Code of Ethics and pledge to adhere to it. I further understand that my name (with organization/division, city, state and country) will be posted on the INCOSE public web site and may be otherwise communicated by INCOSE if I am recognized as a Systems Engineering Professional. Although my application materials may be used for INCOSE research efforts, no personally identifiable information will be published other than that listed in the previous screen. I understand that I have an ongoing obligation to keep my information current with INCOSE. I further understand that my experience will be considered only through the date of this application. I understand that I have one calendar year from the Submission Date to complete all of the activities associated with the application.

Name To Be Printed On Certificate

Submission Date *

Collect Payment Info

Amount Due Now:
350.00 USD

[Apply Coupon Code](#)

Your Credit & Debit Cards Expires on

[+ Add a credit or debit card](#)

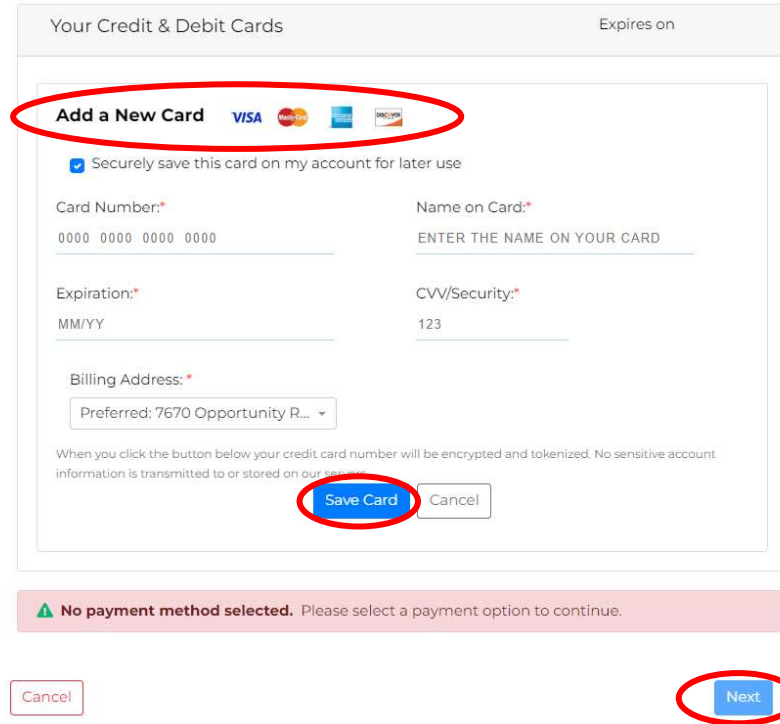
No payment method selected. Please select a payment option to continue.

Step 8

Complete credit card information

Click on "Save Card"

Click on "Next"



The screenshot shows a web form titled "Your Credit & Debit Cards" with a sub-header "Expires on". The form contains several input fields: "Card Number:" (with a placeholder "0000 0000 0000 0000"), "Name on Card:" (with a placeholder "ENTER THE NAME ON YOUR CARD"), "Expiration:" (with a placeholder "MM/YY"), "CVV/Security:" (with a placeholder "123"), and "Billing Address:" (with a dropdown menu showing "Preferred: 7670 Opportunity R..."). A checkbox labeled "Securely save this card on my account for later use" is checked. At the bottom of the form, there is a "Save Card" button and a "Cancel" button. Below the form, a red banner displays the message: "No payment method selected. Please select a payment option to continue." At the bottom of the page, there is a "Cancel" button and a "Next" button.

Step 9

Review your order

Click on "Process Order"

Exam Information

English Not Native Language

Health or Learning

Yes

Yes

Affidavit & Signature

Name To Be Printed On Certificate

Submission Date

8/19/2024 2:28 AM

Heads up! Your order is not yet complete! Review the information below and click the **Process** button at the bottom of the screen to complete your order.

Item	Quantity	Unit Price	Total
	1		

Subtotal:

Shipping:

Taxes:

Less Discounts:

Total:

Payment Method:

Payment Amount:

Back

Cancel

Process Order

INCOSE CSEP Application



Thank you

Any Questions?

Certification Office

certification@incose.net

For more information visit

www.incose.org/certification