



International Council on Systems Engineering

A better world through a systems approach



How to: Register for in-person exam



SEP Exam Costs

- **In person:** Varies
 - Student exam fees: \$0
 - Typical Fee: \$30 USD; Hosting Chapter or organization may choose to cover the fees exam registrations.
- Online: \$80 USD paid directly to the proctor service.
- Individual membership and application fees are not required prior to taking the in-person exam.

For more information, please visit:

<https://www.incose.org/systems-engineering-certification/taking-the-exam>

SEP Application Costs

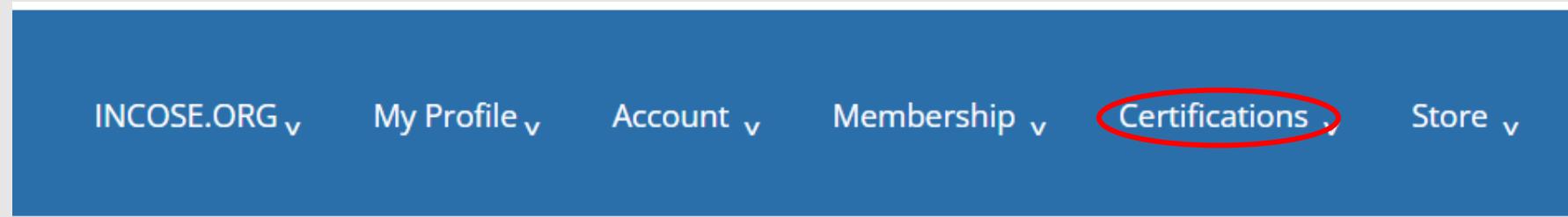
- ASEP:
 - \$180 application fee^(*)
 - Individual, Student, or Senior Membership required
 - Knowledge exam will also be an additional cost paid directly to testing center.
- CSEP:
 - \$350 application fee Individual, Student, or Senior Membership required
 - Knowledge exam will also be an additional cost paid directly to testing center.
- ESEP:
 - \$630 application fee
 - Individual, Student, or Senior Membership required

(*) PPP discount is applicable for ASEP application fee. Visit this [page](#) for more information.

Step 1

You must have an INCOSE account (not necessarily a member at this step).

Log in to www.incose.org. From the banner menu, click on “Certifications.”



The image shows a screenshot of the INCOSE website's banner menu. The menu items are: INCOSE.ORG, My Profile, Account, Membership, Certifications, and Store. The 'Certifications' item is circled in red, indicating it is the target for the first step. Below the menu, the text 'Welcome to INCOSE' and 'We're glad you're here.' is displayed.

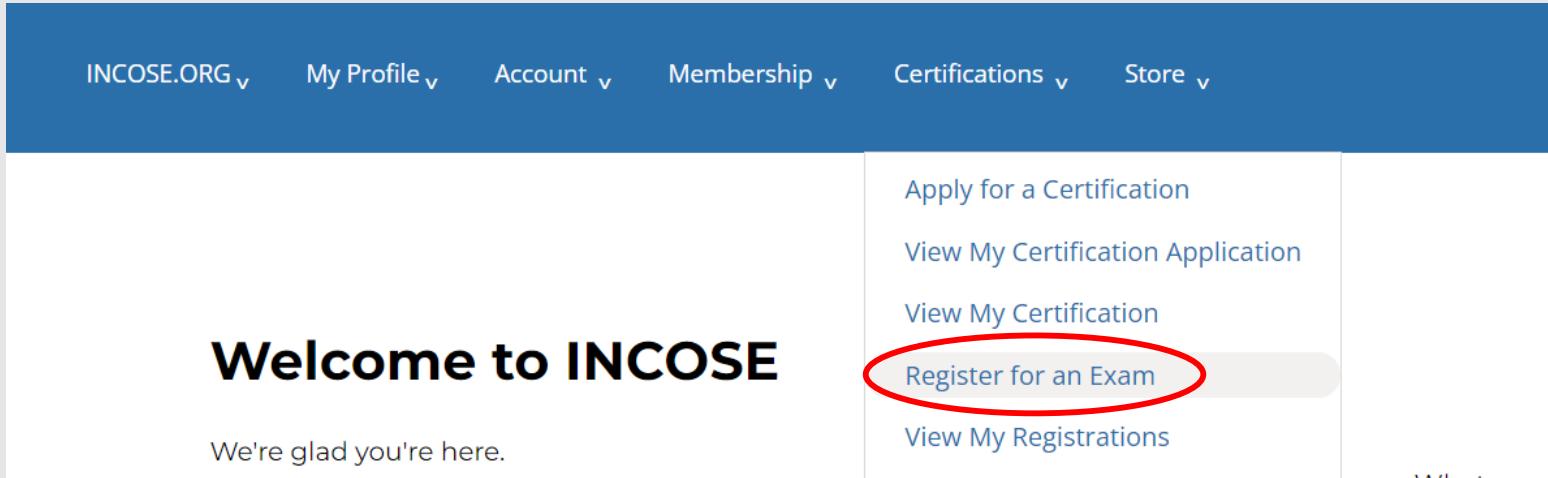
INCOSE.ORG v My Profile v Account v Membership v Certifications v Store v

Welcome to INCOSE

We're glad you're here.

Step 2

Click on “Register for an Exam.”



The screenshot shows the INCSE website's navigation bar with links: INCSE.ORG, My Profile, Account, Membership, Certifications, and Store. The 'Certifications' menu is open, displaying options: Apply for a Certification, View My Certification Application, View My Certification, Register for an Exam (which is circled in red), and View My Registrations.

INCSE.ORG v My Profile v Account v Membership v Certifications v Store v

Welcome to INCSE

We're glad you're here.

Apply for a Certification

View My Certification Application

View My Certification

Register for an Exam

View My Registrations

Step 3

Select the In-Person exam you want to enroll by clicking on the hyperlink for the desired exam.

Register for an Exam

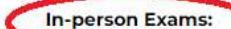
To Register for an Exam:

- For online exams, use the “Select the Exam” drop-down to select “Open Enrollment for Online Exam,” then click “Continue”
- For in-person exams, hover over an exam event tile then click on the one for which you wish to register

Select the Exam:*

Select the exam

Cancel

In-person Exams: 

Options available for In-Person exams

Continue

Date	Event Details	Location
September 14, 2024	14 September 2024 Knowledge Exam at SMU	SMU - Junkins 113, 6251 Airline Road, Dallas, TX 75275
September 14, 2024	14 September 2024 Turkey Knowledge Exam - AM Session	Universiteler Mah. ODTÜ TEKNOKENT TUSAŞ Building B Block,, Çankaya, Ankara, 06800, Turkey
September 14, 2024	14 September 2024 Turkey Knowledge Exam - PM Session	Universiteler Mah. ODTÜ TEKNOKENT TUSAŞ Building B Block,, Çankaya, Ankara, 06800, Turkey
September 23, 2024	23 September 2024 Australia SETE 24 Paper Exam	
October 12, 2024	12 October 2024 Knowledge Paper Exam at SMU	
October 15, 2024	15 October 2024 Baker Hughes Knowledge Exam - AM Session	

Step 4

Click on the “Registration” hyperlink.

12 April 2023 - Exam for LANL employees

[Home](#) | [Rates & Deadlines](#) | [Registration](#)

LANL SEP Certification Exam - open to LANL employees only

Candidates whose first language is English will be given 100 minutes for the exam. Non-native English speakers will have 130 minutes if they state their eligibility for additional time prior to the start of the exam. There is no cost to take this exam.

Cost: \$30 USD

Date: 12 April 2023

Time: 2:00 PM

Location:

Los Alamos National Laboratory
J. Robert Oppenheimer Study Center
Los Alamos, NM 87545 USA

Registration will close 5 April 2023 at 11:59 PM.

To cancel an existing registration, please email sep-exam@incose.net.

Step 5

Complete the registration question and selections. Click Next.

Select a Registration Package

PaperExam	\$30.00	Select
Student	\$0.00	Select

Do you qualify for extra time on the exam?

If English is not your native language, you are eligible for extra time on the exam. Do you qualify for this? *

Yes

No

If you have a health- or learning-related reason, you may be eligible for extra time. By selecting "Yes," you may be asked to provide explanation and confirmation of your need. Do you qualify for this? *

Yes

No

Cancel

Next

Step 6

Click “Add a credit or debit card.” Complete payment information and click next. Follow the prompts to complete the order.

Registration

Home | Rates & Deadlines | Registration

1 REGISTRATION INFO 2 ORDER DETAILS 3 REVIEW ORDER 4 COMPLETE

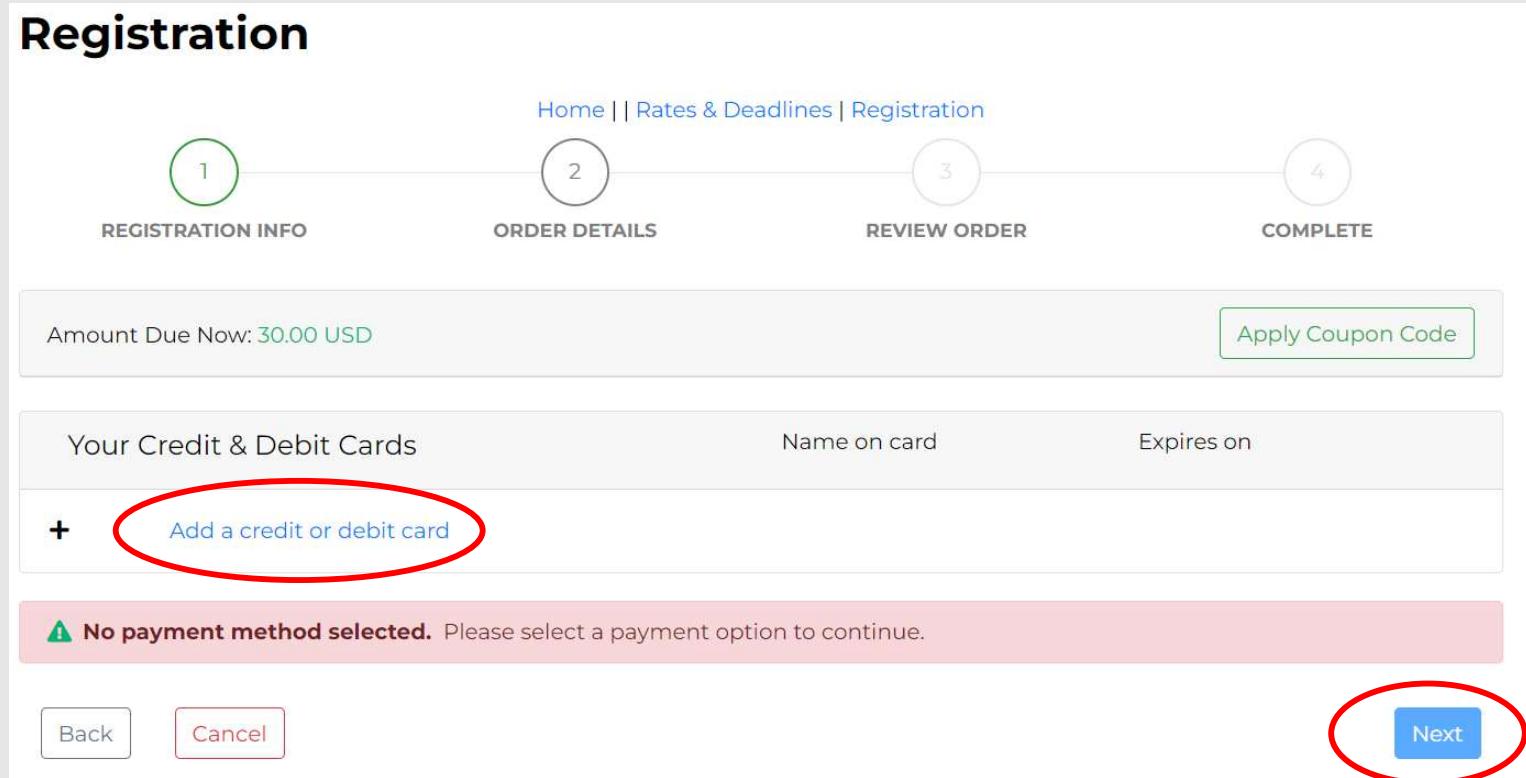
Amount Due Now: **30.00 USD** Apply Coupon Code

Your Credit & Debit Cards

+ Add a credit or debit card

No payment method selected. Please select a payment option to continue.

Back Cancel Next



Step 7

Click “Process Order.” Review and complete it.

Register for Exam

1 EXAM SPECIAL ACCOMMODATIONS 2 ORDER DETAILS 3 REVIEW ORDER 4 COMPLETE

Heads up! Your order is not yet complete! Review the information below and click the **Process** button at the bottom of the screen to complete your order.

Item	Quantity	Unit Price	Total
Open Registration for Online Exams Fee	1	0.00 USD	0.00 USD
		Subtotal:	0.00 USD
		Shipping:	0.00 USD
		Taxes:	0.00 USD
		Less Discounts:	0.00 USD
		Total:	0.00 USD

Payment Method:
No payment is required.

Payment Amount:
\$0.00

[Back](#) [Cancel](#) [Process Order](#)



Any Questions?

Certification Office
certification@incose.net

For more information visit
www.incose.org/certification